



BEST PRACTICES



GOVERNMENT COLLEGE NEDUMANGAD

**UNDER GOVERNMENT OF KERALA
NEDUMANGAD, THIRUVANANTHAPURAM, KERALA- 695541
*Accredited by NAAC with 'B' Grade***

BEST PRACTICES FROM 2014 to 2019

BEST PRACTICE -1

SWAP SHOP

Objectives

- To collect and distribute unused usable goods free of cost to the needy
- To prevent wastage of resources.
- To ensure a reusable resource culture in society.
- To minimise the consumption of resources
- To develop humanitarian quality among students through the program of donating these unused resources to those who needed.
- To promote the qualities of compassion, kindness and the attitude of helping others among students.
- To create environmental awareness among students.

Context

Govt.College, Nedumangad is situated in Akkottupara which is only 20 Kilometers away from Thiruvananthapuram, the capital of Kerala. But the catchment area of the institution is largely economically backward and is the abode of various unique tribes. The region is ecologically sensitive and one of the hottest of hot spots in India. A great number of people in the locality and majority of our students live below poverty line. It is in this context our college undertook the practice of SWAP Shops to inculcate in students the culture 'reusing resources', and to create the quality of 'helping others' and to address the economical backwardness.

Practice

The swap shop is an innovative practice of the college in which unused usable items are collected and distributed free of cost through open shops. Our students collect various items like household things, grocery, dress material, vessels, electronic items, footwear etc from nearby houses and shops. We arrange temporary shops and distribute materials free of cost. A total 20 swap shops are organized by our unit. First swap shop is inaugurated by Shri. Venkedeshapathi (I.A.S), district collector, Thiruvananthapuram. Through this project we have served around 4500 poor families by providing free dress, household items and electronic items.

Evidence of success:

We were managed to conduct Swap shops on 8th day of every month since its inception. We were able to help around 800 families. This initiative of our unit is highly complimented by the local authorities, political leadership, general public as well as the NSS leadership.

Without much persuasion students were ready to collect items from nearby houses and shops. More students come forward to become part of the program. The program spreads the message of sharing the resources to those deprived ones.

Apart from helping their college mates, they also extend their services outside college.

The program was very successful which was clear from the fact that the open shops arranged by students received great interest and items were finished within limited time. Students' pro communitarian outlook received recognition. Their caring and sharing approach was welcomed by the local people.

NAME OF PROJECT	PLACE OF ACTIVITY	BENEFICIES	NATURE OF ACTIVITY	TOTAL COST	GUESTS/PERSONS INVOLVED	VOLUNTEERS
SWAP SHOP	NEDUMANGAD, ARUVI KKARA AND VAMANPURAM	AROUND 4500 PEOPLE Total 9 swap shops	COLLECTED USEFUL MATERIAL FROM HOUSE AND REDISTRIBUTED TO POOR PEOPLE	24000	DISTRICT COLLECTOR SRI VENKATESHAPATHI, DIVAKA N. MLA, VK MADHU, FILM STAR KISHORE, KOLIYAKODE KRISHNAN NAIR ETC	201 VOLUNTEERS AND PO

Students of the college were willing to donate items for swap shop. They got moral and physical support from their families.

Students also got funds from their college mates for conducting the programme. Through this humanitarian mission, they shared these unused resources to those people who seek and expect help from others.

Problems encountered and Resources required: 146/150

- Busy academic schedule was the biggest challenge. Transportation cost was another challenge. NSS volunteers collected the items on holidays. Finding experts to repair goods was another challenge but there were people who were eager to help us once they realised the effectiveness and merit of the programme.
- Students had to convince the shop owners for collecting goods. When the students approached new shop owners, they doubted whether such social activity is executing by the college.
- Student participation is difficult in the tight academic schedule.

Families were not in a state of mind to accept help. In this situation they never accept items distributed at open shops even if it is free of cost. They fear of losing their family prestige before others when they received these free items from students.

- Another problem encountered with the program is Lack of social awareness.





BEST PRACTICE -2

1. Title

ONE STEP AHEAD WITH IT

2. Objectives

- To improve IT Literacy and enhance the application of e-resources in learning
- Make 100% IT literacy in the institution
- Provide senior students a space to excel in training and update their skills

3. The context

Most of the students join for different programmes do not have sufficient skills in IT or they do not have the confidence to work with computers easily. This practice help them to equip them with skills on (i) Office document (ii) Worksheet (iii) Presentation and (iv) Internet

4. The Practice

Every year we conduct a sample survey to understand the level of IT knowledge among the freshers. Those who required IT support are asked to enrol for the training program. A pool of senior students were trained on the topics envisaged by this practice. These trainers offers training outside the class hours, so that they too get opportunity to flourish their talents on training and update their technical skills.

5. Evidence of Success

The students who were undergone the practice are getting confidence to operate computer without others help so that they become independent.

6. Problems encountered and resources required

- Unpredictable exam schedule
- Finding out time outside the regular timetable





COMPUTER LITERACY QUESTIONNAIRE

We are grateful for your participation in answering. We would like to know your IT experience, knowledge and skills. Your responses will be treated as confidence and will not use in any report.

NAME: Abhirami B Programme: 11th year BSC maths

SECTION I For each questions, please mark your response with a tick (☑)

Q1. Gender Male Female

Q2. Age (in years)

Q3. Semester

Q4. How long have you been using computers?
 year(s)

Q5. Do you currently have regular access to a computer?
Yes
No

Q6. Does the computer have an Internet Connection?
Yes
No

Q7. From where you have learned to use computer initially?

Trainer/Teacher	<input checked="" type="checkbox"/>
Family	<input type="checkbox"/>
Books/Videos	<input type="checkbox"/>
Yourself	<input type="checkbox"/>
Friends	<input type="checkbox"/>
Others(Please Specify)	<input type="text"/>

Q8. How would you rate your own computer literacy?

Poor	<input type="checkbox"/>	Adequate	<input type="checkbox"/>
Good	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>

Q9. How would you rate your own Internet Literacy?

Poor	<input type="checkbox"/>	Adequate	<input type="checkbox"/>
Good	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>

Q10. How would you rate your current typing skills?

Poor	<input type="checkbox"/>	Adequate	<input type="checkbox"/>
Good	<input checked="" type="checkbox"/>	Excellent	<input type="checkbox"/>

SECTION II Please response to each of the following by putting a tick (☑)

Q.No	Queries	Yes	No
1	Do you have a computer connected to the Internet at home?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do you have an e-mail account?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Do you know usage of keyboard shortcuts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Can you properly turn on/shutdown a computer?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Are you able to install a software program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Can you write a file onto a CD?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Can you print a document?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Can you create anoffice document?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9	Can you search for information online using a Web search engine?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Can you send and receive attachments through e-mail messages?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMPUTER LITERACY QUESTIONNAIRE

We are grateful for your participation in answering. We would like to know your IT experience, knowledge and skills. Your responses will be treated as confidence and will not use in any report.

NAME: Nadhiya A

Programme: BA History

SECTION I

For each questions, please mark your response with a tick (✓)

- Q1. Gender Male Female
- Q2. Age (in years) 19
- Q3. Semester 1st semester
- Q4. How long have you been using computers?
 year(s)
- Q5. Do you currently have regular access to a computer?
 Yes No
- Q6. Does the computer have an Internet Connection?
 Yes No
- Q7. From where you have learned to use computer initially?
- | | |
|------------------------|---|
| Trainer/Teacher | ✓ |
| Family | |
| Books/Videos | |
| Yourself | |
| Friends | |
| Others(Please Specify) | |
- Q8. How would you rate your own computer literacy?
- | | | | |
|------|---|-----------|--|
| Poor | ✓ | Adequate | |
| Good | | Excellent | |
- Q9. How would you rate your own Internet Literacy?
- | | | | |
|------|---|-----------|--|
| Poor | ✓ | Adequate | |
| Good | | Excellent | |
- Q10. How would you rate your current typing skills?
- | | | | |
|------|---|-----------|--|
| Poor | ✓ | Adequate | |
| Good | | Excellent | |

SECTION II

Please response to each of the following by putting a tick (✓)

Q.No	Queries	Yes	No
1	Do you have a computer connected to the Internet at home?		✓
2	Do you have an e-mail account?	✓	
3	Do you know usage of keyboard shortcuts?		✓
4	Can you properly turn on/shutdown a computer?		✓
5	Are you able to install a software program?		✓
6	Can you write a file onto a CD?		✓
7	Can you print a document?		✓
8	Can you create anoffice document?		✓
9	Can you search for information online using a Web search engine?	✓	
10	Can you send and receive attachments through e-mail messages?		✓

BEST PRACTICE -3

1. Title of the practice

Sahapadikkoruveedu (Home for the Homeless)

2. Goal

- i. To construct homes for financially weak students
- ii. To spread the message of charity and service among students.
- iii. To create in students a sense of social responsibility
- iv. To enhance organisational skills of students
- v. To further improve the interaction between the institution and society

3. Context

Most of the students studying in our institute belongs to BPL (Below Poverty Line) and having a good house is a distant dream for many. Athira studying BA Malayalam was from poor economic background. She was the single daughter of her parents and her father was not with them. Her house was dilapidated and beyond repair. It is in this context our students undertook the task of constructing a home for Athira. The success of this initiative inspired our students to take up similar projects again and they were managed to construct a total of four houses in a span of five years.

4. The practice

Students and faculty of the college, with the help of philanthropists around Nedumangad raised the expense for constructing the houses. Students actively participated in the construction and fund raising. The completion of the first project within the stipulated time was a great achievement and inspired the college to undertake similar projects in the subsequent years. In the following years we were managed to construct homes for Arun Kumar of BCOM worth rupees 2,65,000/ in 2015-16, Abhijith of BSC Mathematics (Rs.3,54,000) in 2016-17, and another home for a poor family in the Okhi hit area of Kadinamkulam worth Rs.5,64,000 in 2018-19.

5. Evidence of Success

Sahapadikkoru Veedu (Home for Homeless) brought the college fame, popularity and good will among the general public. This programme was instrumental in winning a number of

laurels to our college and the achievements of our NSS unit is recognised at the university level, state level as well as at the national level.

6. Problems encountered and Resources required

- Raising the required amount was a huge challenge
- The terrain of the proposed sites was not proper for construction and this caused escalation in the budget.
- Tight time schedule of the academic calendar was another challenge

Sl.No	Name of the Programme	Name of Beneficiary	Total Amount	Period of Construction
1	Home for Homeless	Athira Dept. of Malayalam	8 Lakhs	2015-16
2	Home for Homeless	Arun Kumar BCOM	2,65,000	2015-16
3	Home for Homeless	Abhijith BSC Mathematics	3,54,000	2016-17
4	Home for Homeless	Kadinamkulam	5,64,000	2018-19





BEST PRACTICE -4

LENDING A HELPING HAND

Objectives

- To create a sense of social commitment towards marginalized and under privileged.
- To get rid of feeling of loneliness among the inmates of Trippadam.
- To create the quality of respecting and caring elders at home.
- To awaken the sense of social responsibility among students.
- 'Caring the poor through sharing the resources' and develop a feeling of humanitarian concern.
- To empower students to respond proactively to social concerns
- To create awareness about the challenges of elderly care
- To evoke compassion, sympathy and helping mentality in students

Context 127/150

- The College and the nearby old age home is located in a remote hilly area.
- It is the social responsibility of students to extend a supporting hand to those deprived ones
- Our college is the only institution of the locality that provides higher education and hence it is the responsibility of the college to convey the message of moral and social values.
- We believe that the greatest responsibility of education is imparting ethical and humane values
- Majority of the tribal people located in the area and at Trippadam are financially weak.
- Lack of Education, health facility and sanitation are some of the problems faced by the people of the locality.
- It is at this context the extension activity undertaken by the students of the college become relevant.

Practice 326/400

The College Union has implemented a unique humanitarian programme titled 'Thanal' in the college. Under this scheme, students visit 'Thrippadam', an old age home located near the college every week, on Fridays. The old age home has about 80 inmates. The presence of students is heartwarming to the inmates. Most of the inmates were physically weak and there were mentally retarded ones as well.

The students of our college collect lunch packets and distribute them to the inmates of 'Thrippadam' during the weekly visit. Every year the seniors inform the freshers about this programme and it become part of their education process in the institution. . Office bearers of the college union take responsibility to collect and distribute the lunch packets. Quota is assigned for each department and on every Thursday, a list of students is prepared who would bring lunch packets the next day. This collective effort is a huge success and spread among students the message of social and moral values, respecting and caring elders, developing the quality of compassion etc. They also find fund for the transport expenses. The inmates share their grievances like ill health, neglect from their family, loneliness etc to

students. The warmth, energy and service of the youngsters is infectious and it creates a feeling of togetherness and their presence make the inmates happy and contented.

Every year, the College Union conducts its Onam and Christmas celebrations at 'Thrippadam.' They distribute 'Onakkodi' (new dress) to the inmates and they also give them a traditional 'sadya' (feast). The students enquire about other necessities of the elders and provide the items up to their maximum as early as possible. They even donate bed sheets, soap, toothpastes, other groceries etc. Various cultural programmes are also organized on such occasions. The inmates also participate in the programs and the events bring great joy to them. On Christmas celebrations, students distribute cakes and sweets among the inmates. They also engaged in making Christmas tree, Christmas cribs and other decorations. Through these activities, the students are able to bring down the boredom and loneliness among the inmates to a considerable extent. This practice of charity continued by students even after they finish their college education.

Evidence of success 183/ 200

- We were able to continue this programme successfully from 2013 onwards
- Students are now able to carry out this programme on their own without much assistance from the teachers
- The inmates showed improvement in their physical and mental health. A sound mind resides in a sound body. The real cause behind their unhealthy state of mind and body is negligence from their family and from society. The presence of students is heartwarming to the inmates. Even the authorities of Trippadam mentioned about the pleasant attitude change of the inmates.
- Students as well their family members became more compassionate to the poor and needy. All consider this as their duty to help others and spread the message of caring and sharing.
- More students were willing to become part of the programme and this revealed their pro communitarian outlook.
- The activities at Thrippadam have made students less self-centred and were socially committed to carry out such humanitarian activities.
- The activities of the students of the college stimulate other non governmental institutions to organize similar programmes. Without much effort students can collect fund from college for the weekly program for special day celebrations. They really act as models to the entire society by practicing such humanitarian activities.

Problems Encountered and Resources Required: 165/200

- Presently the Students are able to provide food packets only once in a week.
- The tight academic schedule makes it difficult to execute the program throughout the entire academic year. The old age home is a few kilometers away from college, so students had to get arrange transportation and previous permission to distribute the lunch to the inmates.
- New online admission process makes it difficult to convey the programme to the new batches.

- Students of the College are not able to offer more monetary help as the majority of the students are from low income group.
- General fund of the college is not sufficient to help students in performing this charity work.
- Majority of the students belonged to nearby localities and were from financially backward areas. So it is difficult to provide daily meal for the inmates
- Lack of funds is a major problem. Monetary aid from voluntary organizations and local authorities would help to take the programme a long way forward in improving this extension activity.





BEST PRACTICE -5

1. Title of the Practice

Plastic Free Green Campus

2. Goal

- To inculcate Environmental awareness in students
- To make Environmental consciousness as part the daily life
- To bring a change in attitude towards environmental protection
- To make the campus plastic free, green, and litre free
- Effective use of waste management

3. Context

For the past few decades the world has realised the importance of environmental protection and we are witnessing a paradigm shift in almost all discourses towards a better, less polluted, green environment as the pressing need of the hour. Environmental deterioration has reached such an alarming proportion that the only solution is a fundamental shift in attitude. This is where the role of students as the future citizens and the ambassadors of change come in handy. Our college wanted to tap this potential of students and create in them heightened awareness for environmental protection.

4. The practice

A green protocol is implemented in the campus and Green protocol statement is fixed in all the class rooms and other relevant places. Plastic is banned in the campus and steel vessels, glasses, green leaves etc are used. Use of plastic pens is not completely banned but reduced to the maximum extent. Flex boards and thermocol products are also banned. Effective waste management system is also implemented by collecting solid waste, bio waste and electronic waste separately.

5. Evidence of Success

Campus has become cleaner, litre free and plastic free. There is heightened awareness in students, which is evident in their participation in a number of extension activities related to environment like Save Killiar, Vegetable cultivation, Market cleaning, Puzha Nadatham etc.

6. Problems Encountered and Resources Required

Additional cost needed for the implementation of green protocol caused initial problems. Though everyone is aware of the environmental crisis most of them consider it as a distant phenomenon. So implementation of the programme was little

bit difficult in the beginning but awareness classes were conducted and class level monitoring committees established and this made a real difference.



ഗവ: കോളെജ് നെടുമങ്ങാട്
NAAC, Accredited with B grade



ജൂൺ 5
ലോകപരിസ്ഥിതി ദിനം

പരിസ്ഥിതികം - 2017

- പരിസ്ഥിതി ദിനാചരണം
- ഹരിത ക്യാമ്പസ് പ്രഖ്യാപനം
- ഹരിതചട്ടം അനാച്ഛാദനം
- ഹരിത പ്രവർത്തനം എടുക്കൽ
- എറ്റവും മികച്ച NSS, പ്രോഗ്രാം ഓഫീസർക്കുള്ള ഇന്റീരാഗാസി നാഷണൽ അവാർഡ് നേടിയ ഡോ.ആർ.എൻ.അൻസർ സ്റ്റുഡന്റ് വേളന്റിയർ കുമ്മാരി. ശ്യാമ എന്നിവരെ അനുമോദിക്കൽ.

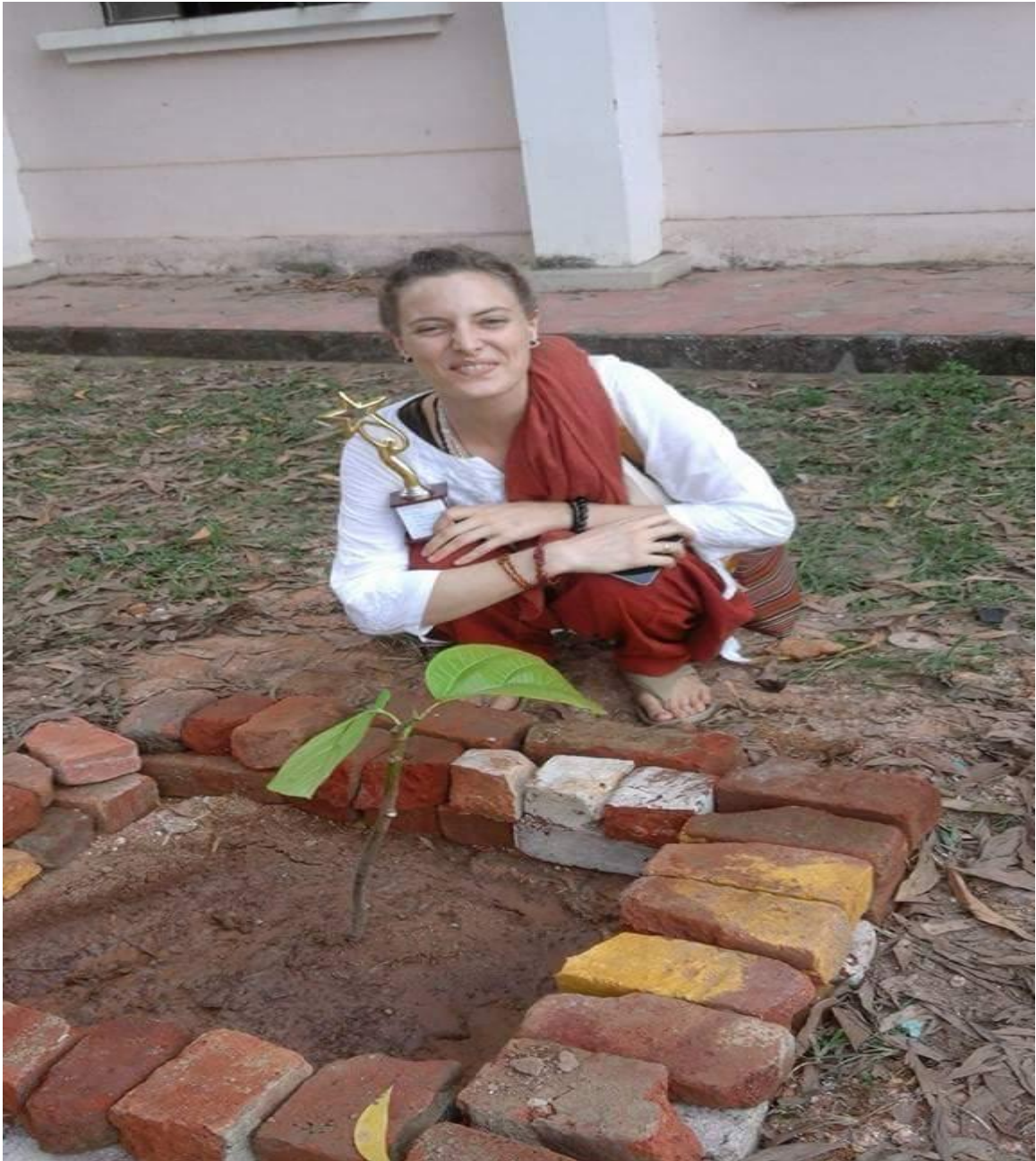




ഗവ: കോളേജ്, നെടുമുടങ്ങാട്
തിരുവനന്തപുരം

ഹരിത ചട്ടം

- * ഭക്ഷണം ആവശ്യത്തിനുമാത്രം കൊണ്ടുവരുക.
 പാഴാക്കി കളയുന്നതും, അലക്ഷ്യമായി
 വലിച്ചെറിയുന്നതും പൂർണ്ണമായി ഒഴിവാക്കുക.
- * പ്ലാസ്റ്റിക് പാത്രങ്ങൾ, പ്ലാസ്റ്റിക് ഗ്ലാസ്സ്, പ്ലാസ്റ്റിക്
 കുപ്പികൾ, പ്ലാസ്റ്റിക് പേനകൾ തുടങ്ങി പ്രകൃതിയെ
 നശിപ്പിക്കുന്ന പ്ലാസ്റ്റിക് ഉൽപ്പന്നങ്ങൾ
 പൂർണ്ണമായും ഒഴിവാക്കുക.
- * ഫുക്സ്, തെർമോകോൾ എന്നിവയുടെ ഉപയോഗം
 പൂർണ്ണമായും നിയന്ത്രിക്കുക.
- * ഖരമാലിന്യം, ജൈവമാലിന്യം, ഇലക്ട്രോണിക് വേസ്റ്റ്
 എന്നിവ തരം തിരിച്ച് അതാത് വേസ്റ്റ് ബിന്നുകളിൽ
 മാത്രം നിക്ഷേപിക്കുക.
- * ഉപയോഗിച്ചതിനുശേഷം സാധനങ്ങൾ അശ്രദ്ധ
 മായി വലിച്ചെറിയാതെ അവ വീണ്ടും ഉപയോഗി
 ക്കുവാനുള്ള പരമാവധി സാധ്യതകൾ കണ്ടെത്തുക.
- * വൈദ്യുതിയും, ജലവും ഖിതമായി ഉപയോഗിക്കുക.
- * ക്യാമ്പസ്സിലെ എല്ലാ പൊതു പരിപാടികളും
 "ഹരിതചട്ടം" പാലിക്കുന്നു എന്ന് ഉറപ്പുവരുത്തുക.



World Environmental Day and Tree Plantation



BEST PRACTICE - 6

ORGANIC FARMING AND VEGETABLE CULTIVATION

Objectives

- Create awareness among students about organic farming and vegetable cultivation
- Combat ecological problems like soil erosion and soil piping.
- To promote the use of bio fertilizers and put an end to chemical pollution and toxic residues
- To develop an eco-friendly atmosphere and to conserve flora and fauna
- To bring back the 'culture' of agriculture among students
- Effective use of extra time in the campus through productive cultivation.
- Create environmental consciousness among students
- Conserving environment and natural resources
- To improve soil fertility and to ensure biodiversity

Context:

Kerala is traditionally known for its agriculture, paddy fields, vegetable cultivation and its climate. But the last decade has witnessed drastic changes in its climate and agricultural pattern owing to various reasons. The traditional farming has given way to large-scale rubber plantations, and agricultural land is converted for construction purposes. This has made Kerala a consumer society and Kerala today depends on other states for rice, vegetables and other essentials. The increasing use of chemical fertilisers and the consequent health issues is another issue that Kerala society faces today. Paddy fields have disappeared, water level lowered, farmers are dwindling in number, and the general public is forced to consume vegetables with pesticide content from outside the state. So it became imperative to introduce the great agricultural past of the state and the benefits of traditional farming and organic methods to our new generation of students. It is in this context that we have started Organic Farming and Vegetable Cultivation

The practice

Vegetables are cultivated in 2 acres land of the college campus. Students collected a list of crop items for cultivation, and after considering the nature of the soil bitter guard, brinjal, beans, tapioca, agasthyapoovu, papaya etc were cultivated. About 2300 kilograms of vegetable is produced till this period. First the students cleared the land and demarked the area for each crop and planted seedlings which

were distributed from the department of agriculture. Watering, weeding and bio fertilising of the farm is exclusively undertaken by our students.

In the Karipoor ela(paddy fields) of Anad panchayath, under the initiative of our NSS college unit, we have leased out 3 acres of barren land. With the help and support from local self-government, our students were able to convert it into a cultivable land. The students' effort was a great success and the production was beyond expectation. College got help both from the people of the locality and from local governing bodies.

The students as well as local people enjoyed the traditional agricultural celebrations like Nadeelulsavam (planting), and Koythulsavam (harvesting). The presence of youngsters throughout these celebrations made the harvest more colourful. The vegetable farming and paddy cultivation brought back the culture of agriculture among them. Their collective effort became a model to the younger generation. Around 3000 kgs of rice produced till this season

Evidence of success

The quantity of vegetables and rice received from the cultivation is the evidence of success of the programme. There was an increase in demand for our products in the local market. The programme was under the supervision of NSS college unit and got recognition from university as the best NSS unit. This programme brought out a thorough shift in the attitude of the students and they became more environmental conscious. They also bring seeds and plant shoots to the college and share among themselves. They understood agriculture as the ancient culture of human society and this awareness changed them to accept this organic farming.

Problems encountered and Resources required:

- Converting the barren land to agricultural land and initial expense for cultivation were the biggest challenges. By ensuring the cooperation of local self-government, department of agriculture and college PTA, we were able to mobilise resources and funds.
- The semester system and busy academic schedule made it difficult to find extra time for the students
- Terrain around the college is not much fertile for cultivation. So it took more effort to convert it into agricultural land.

- Another problem is the scarcity of water for irrigating the crops. It is too difficult to water vegetable crops daily, because the vegetable farm is in an elevated position where water availability is scarce.

Sl.No	Place of Vegetable Cultivation	Area	Items cultivated	Cost incurred for cultivation	Result
1	College Compound	5 Acre	Brinjal, Bitter gourd, ash gourd, Amaranthus, Chilly	13,400+ NSS Volunteers work	Around 1700 kg Vegetables





BEST PRACTICE – 7

1. Title of the programme:

MERIT DAY

2. Goal:

- Inspire students for greater achievements
- To acknowledge the merit of our students
- To acknowledge the contribution of former teachers and principals.

3. Context:

Acknowledging the achievement of students and honouring the contribution of teachers will create an academic ambience and enthusiasm for greater achievement for the college. It is in this context the college organises merit day every year distributing awards, endowments and cash prizes.

4. The practice:

The following awards were distributed at the function.

- **Sivasankara Pillai Memorial Endowment** by former principal prof. Asha for the

Student who secures highest mark in History core for BA

- **Prof. K Prema Endowment** for student who secures highest mark in English.
- **Prof Sreekumari teacher endowment** By prof. Sreekumariamamma, former principal for the student who secures highest mark in physics core.
- **Prof. Chandrikadevi Endowment** by former principal prof. Chandrikadevi, for the best out going student.
- **PTA Merit award** for students who secured highest merit in all UG & PG courses.
- **Special award** for achievements in sports&games for students and NSSvolunteers.
- **Special award** for Teacher's achievements.

5. Evidence of success:

Achievements in academics by both students and faculty, achievements in sports as well as arts, state and national level recognition won by NSS and the increase in number of PhD holders and those who register for PhD bear witness to the success of the programme.

6. Problems Encountered and resources required:

There were no real hurdles in implementing this programme. Everyone was volunteering in contributing endowments and cash Prizes.

ഗവൺമെന്റ് കോളേജ് നെടുമങ്ങാട്

മെരിറ്റ് ഡേ 2018

പുരസ്കാര വിതരണവും എൻ.എസ്.എസ്. നാഷണൽ അവാർഡ് ജേതാവിനെ ആദരിക്കലും

തിങ്കൾ രാവിലെ 10.00 ന് കോളേജ് ഓഡിറ്റോറിയത്തിൽ ഉദ്ഘാടനം: ബഹു: കിടകംപള്ളി സുരേന്ദ്രൻ (സംഘകടന്നു ഭവനം രാമേശ്വരം)

16 2018 എപ്പിയിൽ

ബഹു: എം.എൽ.എ. സി. ദിവാകരൻ • ശ്രീമതി. എം.എസ്. ജയ ഐ.എ.എസ് • ശ്രീ. മുരുകൻ കുമാരൻ • ശ്രീ ചെറുചേൽ സമീരൻ

കളഭകുമാർ പങ്കെടുക്കുന്നു.

ആദരസകൾ :

- ഡോ: അനീൽകുമാർ. കെ. (പ്രിൻസിപ്പാൽ ഗവ: കോളേജ്, ചിറ്റൂർ)
- പ്രൊഫ: ജി.ചന്ദികാദേവി (മുൻ പ്രിൻസിപ്പാൽ)
- പ്രൊഫ: ആർ.ശ്രീകുമാരി അമ്മ (മുൻ പ്രിൻസിപ്പാൽ)
- പ്രൊഫ: എം. ആശ (മുൻ പ്രിൻസിപ്പാൽ)
- പ്രൊഫ: കെ. പ്രേമ (മുൻ പ്രിൻസിപ്പാൽ)
- പ്രൊഫ: കെ. സുരേഷൻ പിള്ള (മുൻ പ്രിൻസിപ്പാൽ)
- ഡോ: കെ. വിജയൻ (മുൻ പ്രിൻസിപ്പാൽ)
- അഡ്വ: ആർ. ജയദേവൻ (സി. പി. ഐ. എം. എഫ്) സെക്രട്ടറി
- ശ്രീ. പാട്ടത്തിൽ ഷൈലിഫ് (സി. പി. ഐ)
- ശ്രീ. അർജ്ജുനൻ (കോൺഗ്രസ്സ്)
- ശ്രീ. പുറത്തൂർ ജയകുമാർ (ബി. ജെ. പി മണ്ഡലം പ്രസിഡന്റ്)
- ശ്രീ. കെ. സോമദേവൻ നായർ (സി. ഡി. സി. മെമ്പർ)
- ശ്രീമതി. സമീന (ഓഫീസ് സുപ്രണ്ട്)

നന്ദി :

- ശ്രീ. ഹരിചന്ദ് (കോളേജ് യൂണിയൻ ചെയർമാൻ)
- ഡോ: ആർ. എൻ. അൻസർ (പി. റി. എ സെക്രട്ടറി)



BEST PRACTICE - 8

1 Title of the practice

Centralised Attendance Management System

2 Goal

- To streamline the attendance management system
- To improve punctuality and discipline
- To incorporate technology to enhance effectiveness
- To enhance the role of parents in the learning process of their children

3. The Context

As part of our attempts to incorporate latest technology to the administrative process of the college, we were eager to implement centralised attendance management system, which we hope would further improve the punctuality and discipline of the students as well as the accountability of the faculty and staff. This goes together with our commitment towards environment to reduce the carbon print and beginning of making our administrative system, paperless, more accurate and effective.

4. The Practice

All the relevant data, student and faculty details, time table, work load etc are feeded into the system. Attendance is entered each hour and it's possible to generate attendance report accurately. Monthly attendance is published in the notice board of concerned departments and conveyed to the parents.

5. Evidence of Success

Improvement in percentage of attendance of the students, greater punctuality and discipline suggests the success of the practice. This changed the attitude of the students and they began to under take the class room learning process more seriously.

6. Problems encountered and Resources required

Changing from a conventional system that existed for long to a more technology savvy method caused initial problems. The workload to enter huge amount of data to the software at the beginning was also an issue.

**APPENDIX XIII
FORM OF SUPPLY ORDER
GOVERNMENT OF KERALA**

No.B1/394/13/GCN

Govt. College, Nedumangad

28 .03.2017

From
The Principal

To

The Manager,M/s Meshilogic,software consultants,KINFRA,Technopark,Calicut.

Sub : Govt. College, Nedumangad-UGC- - General Development Assistance Purchase of
Office Automation Software -reg

Ref: Your Tender dated.23/03/2017

Dear Sir,

Your offer to supply of materials as detailed in the list appended is accepted subject to the conditions mentioned therein. Please effect the supply within 15 days according to the special conditions given below, the instructions in the notes below and in accordance with the list of materials appended. The special conditions, if any, printed on your quotation sheets or attached with your tender will not be applicable to this order unless they have been expressly accepted in the list appended.

List of Materials accepted and to be supplied

Sl.No.	Item Description	Amount
1	Office Automation Software	2,50,000/-

(Rupees two lakhs fifty thousand only)

An agreement has to be executed by you in the prescribed form on stamp paper of value Rupees 200/- purchased in the Kerala State within a month/fortnight for the due fulfillment of the contract. Payment on account of supplies against this order is liable to be withheld until the agreement is executed.

Yours faithfully,

(Signature and designation of Purchasing Officer)

PRINCIPAL
GOVERNMENT COLLEGE
NEDUMANGAD

TCS-Modules x TCS Modules x +

Not secure | onlinetcs.gcn.meshilogic.co.in/Dashboards/Attendance.aspx

Government College, Nedumangad Total Campus Solution User: admin Academic Year: 2017 - 2018 LOGOUT

Module Home Student Attendance Examination Fees Performance Status Reports

Academic Management
Programme Management
Student Management
Student Search
Student Profile
Parent Master
Generate Roll No
Promotion
Generate Identification No.
Course Shifting
Student Global Changes
Student's Status Log
Student Paper Registration
TC Issue
StudentTCRegister
Import Student
Upload Student Photo
Student List
Attendance
Examination

Month Wise Attendance Count By Class

Course: BA Economics
Semester: First Semester

Attendance Count By Month

Month	Attendance Count
July-2017	136
August-2017	5934
September-2017	3154
October-2017	6082
November-2017	1918

Top 5 Absentees

Name	Absentee Count
VAISHNAMOL S V (Fifth Semester-BA Economics)	51.5
AYOOB KHAN N (Fifth Semester-BA Economics)	43
KRISHNA PRIYA R P (Fifth Semester-BA Economics)	36.5
JASMI S (Fifth Semester-BA History)	28.5
NAHAS N (Fifth Semester-BA Economics)	21.5

Activate Windows
Go to PC settings to activate Windows.

09:44
22-12-2019

GOVERNMENT COLLEGE NEDUMANGAD

(Accredited by NAAC with B grade)

Nedumangad .p.o Thiruvananthapuram ,Kerala

One day Workshop On **OFFICE AUTOMATION AND ATTENDANCE MANAGEMENT SYSTEM**

On 15th FEBRUARY -2019

Organised by

THE INTERNAL QUALITY ASSURANCE CELL

Sponsored by

DIRECTOR OF COLLIGIATE EDUCATION
GOVERNMENT OF KERALA

