



## YEARLY STATUS REPORT - 2020-2021

| <b>Part A</b>  |                                  |
|--|----------------------------------|
| <b>Data of the Institution</b>                       |                                  |
| <b>1.Name of the Institution</b>                     | GOVERNMENT COLLEGE, NEDUMANGAD   |
| • Name of the Head of the institution                | Dr. JOY. V.S.                    |
| • Designation  | PRINCIPAL                        |
| • Does the institution function from its own campus? | Yes                              |
| • Phone no./Alternate phone no.                      | 914722812287                     |
| • Mobile no  | 9447682482                       |
| • Registered e-mail                                  | govt.collegenedumangad@yahoo.com |
| • Alternate e-mail                                   | drjoyvs@gmail.com                |
| • Address  | GOVERNMENT COLLEGE NEDUMANGAD    |
| • City/Town  | THIRUVANANTHAPURAM               |
| • State/UT   | KERALA                           |
| • Pin Code   | 695541                           |
| <b>2.Institutional status</b>                        |                                  |
| • Affiliated /Constituent                            | Affiliated                       |
| • Type of Institution                                | Co-education                     |
| • Location   | Rural                            |
| • Financial Status                                   | UGC 2f and 12(B)                 |

|   |   |
|---|---|
| • Name of the Affiliating University                                      | UNIVERSITY OF KERALA  |
| • Name of the IQAC Coordinator  | Dr. ALEX. L   |
| • Phone No.   | 9447961070  |
| • Alternate phone No.   |   |
| • Mobile  | 9447961070  |
| • IQAC e-mail address   | iqacgcndd@gmail.com   |
| • Alternate Email address   | thadathilalex@gmail.com   |
| <b>3. Website address (Web link of the AQAR (Previous Academic Year))</b> | <a href="http://gcn.ac.in/wp-content/uploads/2019/12/AQAR-2019-2020.pdf">http://gcn.ac.in/wp-content/uploads/2019/12/AQAR-2019-2020.pdf</a>   |
| <b>4. Whether Academic Calendar prepared during the year?</b>             | Yes   |
| • if yes, whether it is uploaded in the Institutional website Web link:   | <a href="http://gcn.ac.in/wp-content/uploads/2021/01/Annual_Academic_Exam_Calender-2020-21.pdf">http://gcn.ac.in/wp-content/uploads/2021/01/Annual_Academic_Exam_Calender-2020-21.pdf</a> |

**5. Accreditation Details**

| Cycle   | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|------|-----------------------|---------------|-------------|
| Cycle 1 | B     | 2.28 | 2014                  | 05/05/2014    | 04/05/2019  |
| Cycle 2 | A     | 3.07 | 2021                  | 31/03/2021    | 30/03/2026  |

**6. Date of Establishment of IQAC**

12/06/2013

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme                  | Funding Agency                      | Year of award with duration | Amount  |
|-----------------------------------|-------------------------|-------------------------------------|-----------------------------|---------|
| Institutional 1                   | Purchase of College Bus | Special Development fund of the MLA | 2020-21                     | 1765000 |
| Institutional 1                   | CDC and Matching Grant  | Directorate of Collegiate Education | 2020-21                     | 361400  |

|               |   |                                     |         |         |
|---------------|---|-------------------------------------|---------|---------|
| Institutional | Students support welfare and outreach                 | Directorate of Collegiate Education | 2020-21 | 49900   |
| Institutional | Quality enhancement and upgradation                   | Directorate of Collegiate Education | 2020-21 | 4125581 |
| Institutional | Asset Maintenance fund                                | Directorate of Collegiate Education | 2020-21 | 5500000 |
| Institutional | Development of Library, Laboratories and Furniture    | Directorate of Collegiate Education | 2020-21 | 350190  |
| Institutional | New Equipment for Laboratories                        | Directorate of Collegiate Education | 2020-21 | 395968  |
| Institutional | Assistance to Govt. Colleges for conduct of Sports    | Directorate of Collegiate Education | 2020-21 | 77324   |
| Institutional | Water, Electricity and Telephone charges              | Directorate of Collegiate Education | 2020-21 | 556666  |
| Institutional | Materials and supplies, Transfer TA and other charges | Directorate of Collegiate Education | 2020-21 | 49133   |

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

|   |                           |
|---|---------------------------|
| <ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>   | <a href="#">View File</a> |
| <b>9.No. of IQAC meetings held during the year</b>  | <b>7</b>                  |
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>                        | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | No File Uploaded          |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>  | <b>2700781</b>            |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |
| The IQAC of the College Contributed for the promotion of effective use of ICT in teaching learning process and in the implementation of digital tools in administration.                        |                           |
| IQAC made significant contribution in the planning and implementation of Infrastructure development.  |                           |
| Contributed for gender equality programmes and differently-abled friendly environment in the campus by coordinating awareness and orientation programmes.                                       |                           |
| Cultivation of spirit of social responsibility in students through programme like flood relief, save Killiar river project, blood donation camp, rural library, health survey, swap shop etc. . |                           |
| Promoted green initiatives in the campus by coordinating waste management initiatives, green initiatives, Swachhbharat Mission and campus beautification  |                           |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>                     |                           |
|   |                           |

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| Preparation for NAAC Re-Accreditation   | The College has been Re-Accredited by NAAC with A Grade (CGPA -3.07)   |
| Reviewing Master Plan   | Better planning and timely execution   |
| Preparing Academic Calendar   | Time bound completion of all academic programmes   |
| Organizing Gender Justice Awareness Campaign programmes                       | Gender Justice Awareness Campaign programmes organized   |
| Organizing seminars/webinar/workshops   | Organized one seminar and two webinars   |
| Conducting Academic and Administrative audits                                 | Academic and Administrative audits conducted   |
| Centralised Internal Examinations   | Better End semester results  |
| Applying for new UG/PG courses  | Applied for four UG and three PG Courses   |
| Starting new research centre  | Starting Research Centre in Malayalam is under process   |
| Ensuring Scholarships for maximum number of students                          | 95% of Students get the benefit of Government grants and Scholarships  |
| Conducting Medical camps, Health Awareness campaigns and Blood Donation Camps | Medical camps, Health Awareness campaigns and Blood Donation Camps conducted   |
| Conducting Environment Awareness programmes                                   | Conducted Environment Awareness programmes   |
| Completing various constructions in the campus                                | Ladies Hostel completed, Construction of New Academic Block is in final stage, Proposal submitted for completing the PG Block. Library Block Construction started, |
| Updating Library  | Library updated  |
| Starting NCC unit in the campus   | NCC Air wing started   |

|  |  |
|--|--|
| Starting Library in tribal area  | Started Library in Njaraneeli, tribal area   |
| Purchasing Lab equipments  | Lab equipments purchased   |
| Modernising Class rooms, Departments, College office and Principals chamber  | Maintenance works had been done in Class rooms, Departments, College office and Principals chamber |
| Purchasing land for Playground   | Proposal Submitted   |
| <b>13. Whether the AQAR was placed before statutory body?</b>                | <b>Yes</b>   |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul> |  |
| Name   | Date of meeting(s)   |
| College Council  | 24/03/2022   |
| <b>14. Whether institutional data submitted to AISHE</b>                     |  |
| Year   | Date of Submission   |
| 2020-2021  | 23/02/2022   |

## Extended Profile

### 1. Programme

1.1 323

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2. Student

2.1 1115

Number of students during the year

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.2

558

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.3

383

Number of outgoing/ final year students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3.Academic

3.1

48

Number of full time teachers during the year

| File Description | Documents        |
|------------------|------------------|
| Data Template    | No File Uploaded |

3.2

48

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

|  |            |
|--|------------|
| 1.1  | <b>323</b> |
| Number of courses offered by the institution across all programs during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2. Student

|                                    |             |
|------------------------------------|-------------|
| 2.1                                | <b>1115</b> |
| Number of students during the year |             |

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |            |
|--|------------|
| 2.2  | <b>558</b> |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |            |
|---|------------|
| 2.3   | <b>383</b> |
| Number of outgoing/ final year students during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3. Academic

|  |           |
|--|-----------|
| 3.1  | <b>48</b> |
| Number of full time teachers during the year |           |

| File Description | Documents        |
|------------------|------------------|
| Data Template    | No File Uploaded |

| 3.2   | 48                        |
|---|---------------------------|
| Number of sanctioned posts during the year                        |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>4.Institution</b>  |                           |
| 4.1   | 28                        |
| Total number of Classrooms and Seminar halls                      |                           |
| 4.2   | 13231162                  |
| Total expenditure excluding salary during the year (INR in lakhs) |                           |
| 4.3   | 120                       |
| Total number of computers on campus for academic purposes         |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to University of Kerala. The Curriculum and Syllabus are designed and developed at the university level by the Academic Council and respective Board of studies. The University follows CBCSS system for its programmes. AMC under the IQAC supervises and monitors the curriculum delivery. Academic seminars, webinars, workshops and exhibitions are organised by all the departments. Field trips and industrial visits are organised for students of final year.

Bridge courses, Add-on Programmes and Value-added Courses supplement additional curricular goals. Mentoring programmes like WWS, SSP are provided.

Departments function in accordance with the Academic Calendar, Master timetable, Department timetable and workload allocation. Continuous evaluation is done through Internal Exams, Seminars, Assignments, projects etc. Teachers maintain academic diary.

Feedback is collected from students, parents, teachers and alumni and is analysed properly and actions are taken without delay. Result analysis is done and communicate to Students and Parents. A number of clubs supplementing the curricular activities. Students projects are conducted under the guidance of teachers and evaluated both internally and externally. Internal marks are verified and uploaded online.

The campus is wifi enabled. English proficiency is enhanced through the 'English Vinglish' programme under ORICE.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College strictly follows the academic calendar published by the University of Kerala. Every year at the beginning of the academic year IQAC of the College prepares a college level academic calendar based on university academic calendar, and it is distributed to the teaching and non teaching staff and students of the college for the intimation of yearly schedule. The academic calendar is also displayed in the college website. The CLMC and IQAC of the college organise the academic programmes and continuous internal evaluations based on the academic calendar. But unpredictable holidays due to rain havoc, hartal, bus strike etc. compel to make slight changes in the dates of the conduct of various academic programmes. The students submit assignments, present seminar papers etc. on the basis of academic calendar. The project submission of UG and PG students are also based on academic calendar. The college upload internal examination marks in the university examination portal on the basis of academic calendar. Teachers display the mark lists of CIE on the basis of academic calendar published by the university. On the basis of academic calendar tutorials and other recreational activities are conducted after 3:30 p.m. after the regular classes.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

10

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college was started with a mission to impart value-based education that ensures the right attitude towards humanity, gender and environment. The curriculum emphasises all the above aspects and aims to inculcate the sense of protection of nature for future, impact of climatic changes, the awareness of gender issues in society and to develop professional ethics in students. Apart from imparting knowledge, the courses enable the students to widen their perspectives on human kind and society. All the language courses address the environmental issues and explain the concepts of feminist ideology and gender equity. Courses such as Environmental studies and disaster management and Environment economics deals with the importance of conservation of nature, disposal of solid wastes and strategies to control the accumulation of wastes. Courses such as Business ethics and corporate governance and Human resource management points to professional ethics and human values. The need to lead a life of

coexistence is imparted to students through these courses. The courses on Plagiarism and Research methodology at the post graduation level helps the students to develop a sense of ethics. Seminars and orientation programmes with respect to gender, sustainable development, human values and professional ethics are also conducted regularly.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | <a href="#">View File</a> |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

383

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | <a href="#">View File</a>   |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

407

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

279

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation program for the parents and the students at the commencement of the program for the new batch every year in order to get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc.

In order to motivate both the slow and advanced learners workshops are organized to enhance their skills. With the active participation of advanced learners as coordinators both set of students get benefited.

Advanced learners are advised to participate in group discussions , technical quizzes etc. to develop analytical and problem solving abilities in them and thereby to improve their presentation skills. Students are encouraged to get university ranks and to take up competitive exams like GATE, TOEFEL, CAT etc. WWS is a very good opportunity for advanced learners. Remedial Sessions are arranged for the slow learners through the academic year. SSP acts a major role in scaffolding the slow learners. To develop

communication skills in English, Language Lab sessions are arranged. Faculty take care to allot a slow learner with an advanced learner (Informal Buddy System) ensuring that peer learning helps in the development of slow learners.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/students-support/remedial-coaching-1322/">https://gcn.ac.in/students-support/remedial-coaching-1322/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1115               | 49                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As per UGC guidelines Govt College Nedumangad adopt a teaching-learning methodology which focuses on imparting education through a student centric approach. Internal assessments are so planned to encourage students to work independently. Project work, lab work, assignment, seminar presentation etc. are integral part of CIA in all programmes. Language Lab, Google Classroom, Field Work, Audio-visual methodology are some of the other means to provide experiential and participative learning. Apart from these field work, internship and mini- projects has been conducted to incorporate better learning experiences. Different club activities, Mock Parliament, Debates and discussions on contemporary issues etc. also help students to acquire experiential learning and problem-solving ability. Peer group teaching has also been conducted for enhancing participative learning experiences. Representatives of students serve as members on committees like Internal Quality Assurance Cell, Internal Complaints Committee and Grievance Redressal Cell inculcating problem solving ability in them. Memorandum of understanding with other institutions provide a large variety of learning

environments and learning spaces. NSS Cell and NCC sub-unit have been set-up for the students to participate, integrate and learn.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College have a ICT enabled A/C Seminar Hall, a Language Lab, IT-lab, Conference Hall, Out of 27 class rooms Seventeen class rooms have roof mounted LCD Projectors. The Online Resource Initiatives of Collegiate Education (ORICE) club conducts regular telecast of online classes in both communicative English and other popular topics. For effective teaching Virtual laboratories, e-learning-resources NPTEL and NME-ICT, open educational resources, etc. Have also been used. The institution is equipped with interactive boards, Smart boards, Wi-Fi broadband internet and Inflibnet facility. Every department and lab are furnished with scanners, laptops and printers. Apart from this digital Library subscribes N-LIST from INFLIBNET, which enables to access e-resources. The users can access the collections through OPAC.

The faculty members make use of these facilities to update their knowledge, improve teaching using power point presentations, e-posters, graphs, videos, visuals etc. E-journals, You Tube channels, blogs (MALAYALA VIBHAGAM (gcnmalayalam.blogspot.com) etc. have also been prepared and maintained to provide an outlet for the creative imagination. After the outbreak of COVID-19 faculty members utilize social media apps like Zoom, Google classroom, Google Meet etc. to maintain open communication. In short, the use of ICT enabled teaching-learning process is more interesting and effective.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View File</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

224

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government College Nedumangad has transparent and robust evaluation process. In order to ensure transparency, the students are well informed during the orientation programme itself regarding the university norms for the internal assessment. At the beginning of the academic year IQAC prepares a college level academic calendar based on university academic calendar. The internal assessment tests schedule is given in Academic calendar which is displayed in the college website [www.gcn.ac.in](http://www.gcn.ac.in). The college level monitoring committee and Department level Monitoring Committee monitors the evaluation procedures. There is a college examinations malpractice prevention squad which prevents malpractices. Slow learners are permitted for retest. At the end of every semester the tabulation chart recording the marks of attendance, seminar, assignment and test paper and its consolidated marks is displayed on the notice board and it was properly filed in the department also. Periodical PTA meeting is conducted to discuss the results of the continuous evaluation. During the Covid period many internal exams and students' seminar

presentations were forced to be conducted in an online mode. Assignments and attendance have been collected through Google classrooms. Additional class-tests and queries have been done through google forms.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an efficient and transparent mechanism to conduct internal examination. The internal examination is student - oriented and conducted according to the guidelines of University of Kerala. For PG course, internal examination is conducted for 25 marks and for UG course, 20 marks. Marks for attendance, assignment, project and test paper are taken into consideration for awarding internal marks. The internal marks are displayed on the notice board. In case of any anomaly, it is solved at class teacher level or at department level or in CLMC. The internal marks are uploaded in the University portal, after verification at three levels- class tutor level, HOD level and Principal level. An efficient Grievance and Redressal Cell functions in the College, which ensures that all types of grievances put forth by the students are redressed in an impartial manner.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://gcn.ac.in/students-corner/internals-published-1383/">https://gcn.ac.in/students-corner/internals-published-1383/</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has graduation and post-graduation programmes. Programme and course outcomes for all Programmes offered by the institution are displayed on College website and communicated to students. At the start of every academic year the teachers talk about outcomes and specific outcomes of programmes. The objectives

of the syllabus, method of evaluation and practical and theoretical content are explained to students. The combination of practical, project work and presentations by students are instrumental in realizing the programme outcome. Attainment of specific outcomes is evaluated by way of assessing the students during their viva-voce by concerned teachers. The institution as a practice collects possible placement details of past students. Some students have cleared SET/NET and similar such exams or are placed in the industry. This again helps understand the attainment of programme outcomes. So many graduate students in this college joined the PG programmes in the same and other colleges. We collect feedback regarding syllabus from the students. The infrastructure, the effectiveness of teaching-learning process, library facility etc are also evaluated by this way. The placement cell of college helps students to explore new horizons.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | No File Uploaded  |
| Paste link for Additional information                   | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Course-Outcomes-Program-Outcomes-and-Program-Specific-Outcomes-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Course-Outcomes-Program-Outcomes-and-Program-Specific-Outcomes-2020-21.pdf</a> |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Govt. College Nedumangad is affiliated to Kerala university which has provided the syllabus and the objectives of each course is given by the university. The course outcomes and PSOs are clearly specified and communicated through the orientation programmes, department level notice boards, college website etc. The faculty members, class teachers, mentors and different programme coordinators also inform the students and create awareness and emphasize the need to attain the outcomes. The attainment of programme outcomes is measured through students' progress to higher studies or in any higher educational institution in India or abroad. Another measurement of attainment is students' placement in companies and institutions. College also maintains a Placement cell to review of the Students' Progression to Higher Studies and their Placement. The College has utilized student satisfaction survey developed by NAAC for measuring the attainment level of course, and programme outcomes and this is shared through college webpage. The feedback system of different stakeholders

helps it to measure the attainment of the Cos, PSOs and programme outcomes. The College has also been maintained an active Alumni Association named NEDCOSA, which helps to identify the students progressions and the attainment of different programme outcomes.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

279

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="https://gcn.ac.in/wp-content/uploads/2020/01/Annual-Report-on-University-Examinations.pdf">https://gcn.ac.in/wp-content/uploads/2020/01/Annual-Report-on-University-Examinations.pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcn.ac.in/wp-content/uploads/2019/12/Student-Satisfaction-Survey-2020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****1,36,000**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides****14**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a higher education institution, Government College Nedumangad envisages supports and implements innovative practices for the creation and transfer of knowledge which have yielded positive outcomes. The College takes pride in having a dedicated Research Centre and a Research Committee to promote Research and Innovations in contemporary issues concerning Commerce and Business, Language and Literature, Computer Science, Physics and Arts. The faculty of the College are motivated by the IQAC to take up Research Projects in their area of interest. The Research Committee of the College is also responsible for allowing scholars for PhD programmes in Commerce, Economics, History and Malayalam literature. Besides, the IQAC is keen for promoting Internal Research for the benefit of stakeholders. The Department of Physics and Computer Science are the dedicated departments that promote innovations and provide information and strategic support to the science students of the college for promoting their practical knowledge. Entrepreneurship forms the core of our all academic programmes. Entrepreneurship Development Club organised programmes in this direction. The College keeps inviting eminent and successful entrepreneurs for delivering lectures on entrepreneurship so that our students benefit from their experience and expertise.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/research/research-scholars-1092/">https://gcn.ac.in/research/research-scholars-1092/</a> |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

62

| File Description   | Documents   |
|--|---|
| URL to the research page on HEI website  | <a href="https://gcn.ac.in/research/research-scholars-1092/">https://gcn.ac.in/research/research-scholars-1092/</a> |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a>   |
| Any additional information   | <a href="#">View File</a>   |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The National Service Scheme, Bhoomithra Sena and NCC are active in extension activities. Setting up of class library to neighbourhood schools, and to tribal settlement gained attention from the society. Protection of senior citizen programme, Pothichor to government hospitals, Palliative care programmes and Helping hands to workers in Ponmudi, Bonakkad areas are some among them. As a part of the PG curriculum, every student should take up internship programme with an institution which should be for a minimum period of fourteen days. The students are free to select the institution and inform the institute. During the attachment, the students are free to pick up mutually beneficial assignments to exhibit their managerial talents along with the volunteering field work. The attachment may be executed by the students at any point of time in the first year. A report based on the attachment duly endorsed by the Institute should be prepared by the student and submitted to the concerned department in the college for evaluation. The evaluation is done by panel consisting of members from the university during the evaluation of final examination.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/students-support/nss-1308/">https://gcn.ac.in/students-support/nss-1308/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | <a href="#">View File</a> |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

53

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

3888

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has improved its infrastructure steadily over the years like Classrooms, Laboratories, Research Room, Staff rooms, Restrooms, Conference halls, Seminar halls, Media Centre and Reading Room. The college has excellent classroom situated hosted in four blocks Administrative Block, Library Block, Old block, and General block. Apart from conducting regular classes, the classrooms are also used for conducting SSP Training, certificate courses, annual and semester examinations; departmental meetings, mentoring sessions, association activities, indoor competitions, Parent-Teacher meet, alumni meet, exhibitions, training programmes and competitive examination training.

**Library:** Library with a collection of 3848 reference books and text books, 10 e-books, 11 e-journals and digital database, 22 periodicals and 100+ CD's/Videos. The central library and reading hall have a capacity where 60 people can seat and study comfortably. The library provides INFLIBNET, NLIST, Shodhganga, Turnitin/Urkund anti-plagiarism software and internet.

**Laboratories:** Computer Science lab equipped with roof mounted projectors, Motorized projected screen, 5 in 1 Sound system with cordless Mic and Woofer, 45+ computers with WiFi and LAN connected.

**Language Laboratory:** For enriching the communicative abilities of the students the college has made available Advanced Digital Language Laboratory with interactive language lab software, twenty client nodes and a server.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education provides excellent sports

facilities and fully equipped Gym, fitness zone for the all-round development of the students. Gymnasium houses modern equipments like Double Bar, Chin-up Bar, Weighing Machine, Elliptical Cycle, Power Lifting, and Weight Lifting Sets, Recumbent Bike Cycle, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates etc. in its Fitness Zone. Students are given training in sports games to take part in collegiate, inter-collegiate, inter-zonal, inter-university all India inter-University, State, and National level competitions. The physical education professor Sports players are motivated by providing incentives like traveling allowance, dearness allowance, sports kits and tracksuits to the winners and participants. The teaching-learning process is mainly focused on how to perform exercise, role of exercise, acquisition of skill in a game, how to approach a competition etc.

Coaching camps were conducted in various games with the help of qualified coaches. The department is providing sufficient playing kits and sports uniforms for participating in the Tournament. Our Facilities

- Hand ball cum Mini football court
- Cricket Practicing Net facility
- Badminton Facilities
- Indoor Facilities
- Health Club
- Gym-Multi Unit
- Treadmill
- Stationary bicycle
- Taekwondo /Wrestling Practice facility
- Aerobics and Yoga Practicing Facility

#### Infrastructure for cultural activities

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,35,33,306

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: KOHA
- Nature of automation (fully or partially): Fully
- Version: 20.11
- Year of Automation: 2020-2021

An integrated library system also known as a library management system. It is an enterprise resource planning system for a library used to track items owned, orders made, bills paid and patrons who have borrowed. Our Library is fully automated with KOHA software version 20.11, which is an open-source integrated library system, used world-wide by public, school and special libraries.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://gcn.ac.in/resources/library-1098/">https://gcn.ac.in/resources/library-1098/</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3,56,090**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**32**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The teaching and learning process is enhanced through incorporating ICT tools and e-resources. NLIST are exclusively made available to the learners to enhance learning capabilities.

The college is fully equipped with necessary IT infrastructure for utilizing the possibilities of all types of resources and for enriching teaching learning process. It increases the productivity and outcome-based teaching learning practices. The entire college has high speed internet connection, and is also connected through LAN.

- Around 210 computers, 30 LCD projectors and 9 Photostat machines are available in the campus.
- There are Five labs (computer lab, Physics lab, mathematics lab, language lab, commerce lab) with all IT facilities.
- LCD projectors and laptops are available in most of the class rooms. Interactive boards and electronic podiums have been made available.
- The learning soft wares such as SPSS, Tally and Wings, and LATEX, besides the Linux and Microsoft Windows, are used.
- The general library of the college is well-equipped with-IT devices such as computers, printers, photocopier library software, digital books etc.
- As part of implementation of ICT in the college, the EDUSAT room has required accessories and equipment to facilitate the production and streaming of virtual classes.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

#### 4.3.2 - Number of Computers

210

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

70,57,757

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts  | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory, library, sports rooms, computers, and classrooms are an endless process and in every academic year separate budgetary provisions are sanctioned, further, the college has well-defined guidelines and procedure for acquiring, repairing and maintenance activities to ensure time-bound maintenance work. The college has established systems and procedures for maintaining and utilizing physical facilities as below;

- All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee, Purchase Committee, Library Committee, Master Plan Committee, Building Committee, etc.
- At the beginning of every academic year, proper availability of whiteboards, lighting, and furniture in classrooms etc. is taken care of by these committees.
- Library Committee is functional which takes care of the library matters and functions.
- Sports Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.
- Upgradation of software and hardware and maintenance of ICT facilities is done by the Department of Computer Science of our college.
- Separate non-teaching staffs are appointed for housekeeping.

The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, electric work, plumbing, water tank etc. is maintained on daily basis through contract services.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1060

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

55

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description  | Documents   |
|---|---|
| Link to Institutional website   | <a href="https://gcn.ac.in/resources/language-lab-1108/">https://gcn.ac.in/resources/language-lab-1108/</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

383

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

383

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | <a href="#">View File</a> |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

63

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College Students' Council/Union is constituted as per the guidelines set by the University of Kerala. The Parliamentary system of election is followed and elections are conducted every year, under the close monitoring of the staff. The elected body comprises 9 members: Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Fine Arts Secretary, Student Editor, two University Union Councillors, and Representatives for each year's Degree and PG Courses. The two University Union Councillors represent the college at the university level. One faculty is nominated by the College Council as a staff advisor to guide the activities of the Students' Council. The activities of the Students' Council start soon after taking oath as office bearers. This is followed by Inauguration, Fresher's Day, Annual Arts Festival, and Sports Meet. The activities of the Council include Annual College Day celebrations and organizing and conducting numerous programs including Film festivals, Drama fests, Book fairs, Food festivals, awareness classes, Blood donation campaigns, etc. The council observes important days in association with the clubs. The Students' Union members are represented in all major bodies in the college such as the IQAC, College Development Council (CDC), RUSA monitoring committee, Canteen Committee,

Library Committee, NSS Advisory Committee, and various Clubs.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/students-corner/college-union-1343/">https://gcn.ac.in/students-corner/college-union-1343/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. College Nedumngadu has a registered alumni association- NEDUMNGADCOLLEGE OLD STUDENTS ASSOCIATION (NEDCOSA), which aims at establishing close contact and friendship among old students to undertake various social, cultural, and academic activities. Executive committee meets every month but during the pandemic situation online meetings were conducted quarterly. Annual General body meeting is conducted (via Google Meet) on 15/08/2020). NEDCOSA as well as Department level Alumnus give cash prizes and scholarships to meritorious students of this College. Scholars of repute from our alumni frequently visit and motivate our students; Dr. Baiju Ramachandran, Mr. Rinu R S (Senior Accounts Officer, BSNL), Mr. Dhanya S (Chartered Accountant), Mr. Prakash.R.

(Chartered Accountant) are a few who have visited the college and motivated our students. Eminent alumni Dr. Baiju Ramachandran took classes on career counselling classes for our students.

#### Details of Alumni Meetings:

Sl. No Name of Alumni Date 1 NEDCOSA 15/08/2020 2 NEDCOSA Executive Committee 20/07/2020, 09/12/2020, 10/03/2021 3 Commerce Department Alumni 15/08/2020 4 Economics Department Alumni 09/01/2021 5 History Department Alumni 26/01/2021 6 Malayalam Department Alumni 13/02/2021 7 Mathematics Department Alumni 13/03/2021 8 Physics Department Alumni 14/04/2021

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/alumni/accreditation-1116/">https://gcn.ac.in/alumni/accreditation-1116/</a> |
| Upload any additional information     | No File Uploaded  |

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

The vision of the college is to impart value-based quality education that makes the students intellectually fit and socially committed in every realm of life. The students will be encouraged to identify and develop their talents for the betterment of the self and the society at large.

#### MISSION

Our aim is to make the institution a Centre of Academic Excellence imparting a new spirit of development-oriented education suited to the social needs.

We ensure quality education through curricular, co-curricular and extracurricular activities assuring a peaceful learner friendly, progressive and democratic ambience.

We make sure that what is learned in the classroom is integrated to the family and the society at the micro-level and to the world at the macro -level enabling students to take right attitude and spirit. The vision and mission is fulfilled through dedicated teachers, well-equipped libraries laboratories, Language lab, Edusat, Seminar halls, Smart class rooms, various clubs, cells and committees-all work hand in hand to achieve the cherished goals

The central pillars of the institution -the Principal, the Vice Principal, the college council, IQAC and various statutory and non-statutory committees work together in a harmonious way to introduce new programmes and add new ones.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/the-college/vision-and-mission-465/">https://gcn.ac.in/the-college/vision-and-mission-465/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and ensuring the participation of all stakeholders in the functioning of the educational institution is very crucial. The PTA (Parents and Teachers Association) of the college follows decentralization and participatory management in its working. As a case study for this, the working of the PTA for the year 2020-21 can be taken.

Working Report of PTA for the Academic Year 2020-2021 A case study:

The PTA of the college is formed for the smooth working and progress of the college. The teachers and parents of all the students on the rolls are the members of the Association. The governing body of the PTA is elected in the annual general body

meeting. The executive committee of the PTA consists of the principal of the college as the president, an elected member from the parents of current students as the vice president, a teacher representative as secretary.

#### Activities of PTA:

Appointment of security staff and temporary teaching staff, Development of infrastructure facilities, organize Class wise PTA meetings, Mega cleaning programme, Student support programme, Counselling classes, Support to college union elections, NSS, Sports activities, conducting of model exams, issuing of ID cards to First year students, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/administration/pta-505/">https://gcn.ac.in/administration/pta-505/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a definite and well-formulated perspective plan regarding academic, administrative and infrastructural requirements. It focuses on time bound implementation of both short-term and long-term strategies related to the curricular aspects, teaching, learning and evaluation, research consultancy and extension, infrastructure and student support. It focuses on the creation of high potential graduates through equity and excellence in the academic and research domain. The college has formulated an extensive strategic plan for the period 2017-2032.

We have been able to start and successfully implement an NSS unit in our college during 1920-21. Imparting the values of duty, discipline and sense of responsibility in young minds, an action plan was designed to start the air wing NCC in our College. Our college has the pride to contribute a good number of students to the different wings of armed forces. Along with army wing of NCC, an air wing definitely provides confidence to our students during selection process for building the prestigious career in armed forces. Not only this, the qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship which is the aim of NCC helps to guide the whole community of students.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://gcn.ac.in/students-support/ncc-1310/">https://gcn.ac.in/students-support/ncc-1310/</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the head of both the academic and administrative wings of the college. The principal is assisted by vice principal, the college council, faculty members and administrative or ministerial staff. The principal, the college council, IQAC, and various statutory and non-statutory committees - mechanisms of college governance - work together to ensure the smooth functioning of the college. Some of the important committees and bodies are: The college council, Purchase committee, Anti-Ragging Cell, Examination Committee, Internal Quality Assurance Cell, CDC, PTA, Cell Against Sexual Harassment, Discipline Committee, Student Grievance Redress Cell, SC/ST Grievance Redress Cell, Committee for SC/ST, Minority Cell, Internal Compliant Committee, OBC Cell, Girl Students' Welfare Committee, RUSA Committee and Ethics Committee.

The college has both NSS and NCC which ensures community service, social commitment and discipline among students. As a Government institution, the college is bound to follow the rules and instructions of the UGC, State Government and the University of Kerala to which it is affiliated. Promotions of the teaching faculty are based on criteria stipulated by the UGC and the Govt. of Kerala. The non-teaching staff are promoted as per the departmental tests and seniority prescribed by the Kerala government.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/6.2.2-Administrative-Bodies-Service-Policies.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/6.2.2-Administrative-Bodies-Service-Policies.pdf</a> |
| Link to Organogram of the institution webpage | <a href="https://gcn.ac.in/administration/organizational-structure-495/">https://gcn.ac.in/administration/organizational-structure-495/</a>   |
| Upload any additional information             | <a href="#">View File</a>   |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the list of existing welfare measures for teaching and non teaching staff.

**Anti-sexual Harassment Policy:** A Women's Grievance Redressal Cell has been found for addressing complaints regarding sexual harassment.

**Group Personal Accident Insurance Scheme (GPAIS)**

**Medical Insurance:** A medical insurance scheme in the name of Medi claim is been started by the govt of Kerala, which is in the final stages of implementation.

**State Life Insurance**

General Provident Fund.

Maternity and Paternity leave as per government norms are given to all the staff members.

Cooperative Society: A society is functioning in the college for the benefit of the students and the faculties

Staff Recreation Centre: Staffs of the college can spend their free time for their recreation activities at the recreation room.

Govt. Staff Quarters: The government has prescribed specific rules for allotting the staff quarters for the staff in govt colleges.

College Canteen: Food and snacks are given to students and faculties at subsidised rate.

Garbage Incinerator and

Napkin Vending Machine.

Staff Club for the faculties: All the faculties teaching and non teaching are the members in the staff club which organises programmes for the recreational activities of the members.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A performance appraisal is a regular review of an employee's performance and overall contribution to a college. It evaluates an employee's skills, achievements and growth, or lack thereof. It is done by IQAC in a systematic manner for all the Teaching and Non-Teaching Staff of the college at the end of every academic year. It is done as per the Performance Based Appraisal System (PBAS) of UGC and the related Academic Performance Indicators and the Non-Teaching Staff are evaluated as per the Key Performance Indicators. The faculties are required to prepare each year's performance appraisal and get it counter signed by the principals of the colleges in which the faculty has been working.

A panel or the screening and selection committee is constituted with the Principal, HOD, and 2 to 3 Associate Professors as members for verifying the claims made by the faculties in the performance appraisal application. The summary of interactions and the observations of the panel are noted and accordingly recommendation is made for promotions. All the colleges follow a pattern of granting performance based increments considering the rating of faculty as "Good", "Very Good" and "Excellent".

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Proforma-for-Self-Assessment-Report.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Proforma-for-Self-Assessment-Report.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As it is a Government institution, the college is subject to financial audit by the Director of Collegiate Education and Accountant General (A&E). The college receives Plan and Non-plan funds and grants from various agencies like UGC, RUSA, NABARD and State government. There are different types and phases of external audit. They are: 1) Audit Performed by the Directorate of Collegiate Education. 2) Audit Performed by the Accountant General (A&E).The Accountant General (A&E) has a very systematic mechanism for auditing the balance of payments and related documents and registers maintained in the college. 3) Audit Performed by Chartered Accountants. The college has to keep utilization of certain bills and certificates properly audited by chartered accountants for the timely submission of the same to the funding agencies such as UGC, RUSA and Central Government. The expenditure statements of the PTA and Alumni are also audited by the CA for producing the same in the general body meeting. 4)Audit Performed by Internal Mechanism. The college constitutes every year various teams of faculties for the stock verification of books, electronic equipment, furniture, stationary, lab equipment and other assets of every department.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1,36,000

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the Government funds are not fully sufficient, the institution devices other legitimate sources to satisfy the growing needs of the college. There are several means to receive funds for the colleges like Grant-in-Aid system, Alumni support, research funds, fees, charges and Endowments. NGOs play an efficient role in providing financial assistance to the college. They can provide assistances to the infrastructure development of the college or for promoting the brilliant students on their talents in academic or non-academic activities. Corporate organizations can support the college through giving financial assistance to improving the Laboratory or the Library of the college.

Individual philanthropists can support the college with funds for improving the library facilities. Endowments for gifted students will enhance their academic as well as non-academic abilities. Alumni can play a wonderful role in promoting the material and moral values of the institution. An effective Alumni can promote the quality of the institution through providing job oriented training to students, can arise funds for helping the poor students by giving them study kits, scholarships, endowments, etc. and also financial support to poor students for meeting their daily expenses.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/alumni/accreditation-1116/">https://gcn.ac.in/alumni/accreditation-1116/</a> |
| Upload any additional information     | No File Uploaded  |

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

The IQAC undoubtedly took the lead in transforming the learning atmosphere in the campus into a learner-centric one, though the institution functions within the limitations of a traditionally-structured curriculum and time-pressed semester examination system. Quality is assured through the following practices.

Academic calendar is prepared in the beginning of the year. Classes and examinations conducted as per the academic calendar. It is timely uploaded and made available online. A detailed Academic Audit is conducted. The purpose of the audit was a strategic overview of the Teaching Learning activity of the institution. By this the different aspects of the AQAR are analysed and authenticated with supporting evidences. Model Internal Exam Regular conducting of model internal examination not only helps to evaluate the student's progress but prepare them for the end semester examination. IQAC organizes workshops, seminars, exhibitions, and competitions aiming at the interaction of the academic and industrial realms, which is hugely beneficial for the teachers and the students. IQAC is instrumental in starting new courses leading to knowledge expansion and diversification. The college is linked to the INFLIBNET which provide the students access to unlimited resources, besides availing the facilities at the college Library which is partially automated.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/iqac-naac/igar-2840/">https://gcn.ac.in/iqac-naac/igar-2840/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC is concerned with the success of its new initiatives in teaching /learning activities to which effective monitoring strategies are followed. Two examples of institutional reviews:
- CLMC
- A College Level Monitoring Committee (CLMC) functions under IQAC for supervising the periodical progress of the learning programs introduced in the college.
- The CLMC prepares a comprehensive academic calendar
- is very attentive to the timely completion of the syllabus,

conduct of model examinations and evaluations, tutorial classes and remedial coaching.

- The CLMC ensures maximum involvement of the teachers in the new learning initiatives of the IQAC like online /web based classes by arranging motivating classes for the faculties.
- FEEDBACK
- The IQAC regularly collects students' feedbacks of the teachers only in the prescribed formats for evaluation of their performance. The reports of the feedbacks are conveyed to the departments concerned for discussion and review.
- The effective online feedback system followed in the college improvises the conduct of internal assessment methods.

The online feedback mechanism makes possible for the IQAC to take remedial measures in time

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/igac-naac/igac-2840/">https://gcn.ac.in/igac-naac/igac-2840/</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/IQAC-Action-Taken-Report-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/IQAC-Action-Taken-Report-2020-21.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College strives to achieve gender equity by enabling every student enrolled in the college to realize their full potential. The Institution promotes the gender equity & sensitization mainly through the activities of women cell and Jeevani Counselling Centre. Significance of gender equity programme was organized in the college on 21/01/2021 to make aware about enjoyment of socially-valued goods, opportunities, resources and rewards available in the institution. The girls' students were provided with tips and tricks to handle emergency and difficult situations through Self-defence Training Programme organized on 09/02/2021 by Kerala Police. The inauguration of Women Cell activities for the year 2020-21 was inaugurated by Dr. Sheeja, Consultant Gynaecologist, District hospital Nedumangad on 08-03-2021 at 10.30 am. On this day a class on "Personal Hygiene" was arranged for students and also a short film "Niyogam" based on women empowerment directed by Aravind Krishnan was screened. A debate was organized on the topic "Women in Armed Force: An asset or liability" for generating new ideas and thoughts. An awareness programme on "Life Style" was organized by Jeevani on 12.3.2021. The students are asked to prepare and publish the wall magazine weekly related to gender equity.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Gender-Sensitization-Action-Plan-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Gender-Sensitization-Action-Plan-2020-21.pdf</a>   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Measures-initiated-by-the-Institution-for-the-Promotion-of-Gender-Equity.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Measures-initiated-by-the-Institution-for-the-Promotion-of-Gender-Equity.pdf</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid waste management

The College follows a three-prong strategy for waste management- reduction of waste generation, improving facilities for in and off campus processing of waste, promoting a clean campus through behavioural change programmes. Reduction of waste generation is mainly achieved through adoption of green protocol. Steel cups and containers, cloth banners, bags etc which are alternatives to plastic materials are promoted while conducting functions. Incinerators are installed in the college for the disposal of sanitary pads. Coloured bins are kept to separately deposit biodegradable and non-biodegradable waste.

#### Liquid waste management

The college has a well-structured drainage system for the management of liquid waste generated from wash rooms of all the buildings of the campus and the canteen. Waste water is transported through sewerage system having a network of underground pipes.

#### E-waste management

E-wastes are waste electrical and electronic equipment, in whole or part which are discarded. These items were collected and stored separately. Strict monitoring, checking and repairing of electronic equipments are made under the supervision of Computer Science Department. Initiatives are taken to utilize the existing hardware by regular servicing and employing AMC to reduce e-waste. Reusable parts are separated and used in other systems.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded          |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <a href="#">View File</a> |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | <a href="#">View File</a> |
| Any other relevant documents                                       | <a href="#">View File</a> |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | No File Uploaded          |
| Any other relevant information  | <a href="#">View File</a> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Yoga awareness programme organized at the college on 19th march**

2021, to create awareness among students on the importance of Yoga.

The Economic Forum of the college has organised a number of Live Streaming programmes. On 29th January 2021, a Live streaming of Chief Minister's Eminent Scholars Online Programme on 'Applied macroeconomics and Development Economics with Focus on Industry and Finance', Conference on Kerala and World Economy (4/2/21), on Union Budget 2021-22 (1/2/21), a Conference on Kerala and World Economy (5/2/21), Banking in India's Post-independence Development' (17/2/21) etc. were also conducted successfully. The members of the History Club has visited the Tribal areas and as a part of artefacts collection for Museum, the students visited the tribal areas such as Njaraneeli, Vithura, Palode, Kottur, Amburion 12,13,14 January 2021, and collected MeenKulamba, Kokkara, Laami, Kallambu, Naazhi , Idikkallu, Ammikkallu etc.

IT Club has Conducted "National Level Online Quiz Series on Computer Science" on 01-January-2021 onwards. The NSS of the college has taken initiatives to prevent the spread of Covid-19 through making and distribution of mask making and automatic sanitizer machines, along with food kits, and a Seven-day virtual camp was conducted the mitigation of Covid-19 (December 20-26)

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute documents a properly scheduled code of ethics to ensure the practice of universal and professional values inside the campus as follows.

- **Examination Ethics:** Hall ticket duly verified by an authorized person. Any attempts to copy, cheat or disturb during examination will not be tolerated and will be taken against the guilty.
- **Research Ethics:** Original research concepts and ideology are promoted by the research council. Research Guides are

expected to abide by the research regulation in the college.

- **Plagiarism Policy:** Ethics and honesty are inherent in all academic, teaching or research. Practices such as claiming credit and ideas of others knowingly or unknowingly spirit and ethos of research.
- **Students' Handbook:** Every student is expected to follow the codes printed in the handbook, communicated students during orientation programmes, and
- **Faculty Handbook:** The roles and responsibilities of each faculty as a booklet was circulated to all department.

The Literary Club in collaboration with the Department of English has organized a Blog writing competition on Covid and Family Relationships, on 10th March, 2021, and an 'Express Yourself' programme (19.03.2021), on Drug abuse. The students were free to express their thoughts through essay/poem/painting/poster/recitation/trolls, etc.

| File Description   | Documents   |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="https://gcn.ac.in/wp-content/uploads/2017/07/Human-and-Universal-Values-Professional-Ethics.pdf">https://gcn.ac.in/wp-content/uploads/2017/07/Human-and-Universal-Values-Professional-Ethics.pdf</a> |
| Any other relevant information   | <a href="http://collegiateedu.kerala.gov.in/?page_id=121">http://collegiateedu.kerala.gov.in/?page_id=121</a>   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government College Nedumangad has organized and celebrated the days of national and international importance.

On 9th May 2021, the College celebrated Mother's Day through Ammaykku Orumma programme. Environment day, Republic day, Gandhi Jayanthi, Vigilance Awareness Week, National Unity Day, Women's Day, National Constitution Day, Independence Day, World Cancer Day, AIDS day, A virtual New Year Celebration, Anti-tobacco day, united Nations Day etc. were also organized in the campus with various on and offline programmes. As part of the International Women's Day (8.3.21), Women Cell and Jeevani Centre for Students conducted a Class on personal hygiene. International Women's day 2021 was celebrated on 8th March 2021. A talk on 'Personal Hygiene' was taken by Dr. Sheeja R, Consultant Gynaecologist, Govt. Taluk Hospital, Nedumangad. The function was followed by screening of Short Film 'NIYOGAM', which discussed the restrictions on women by the society which prevent her from achieving her goals. The Sports Club of the college organized a Yoga awareness programme -2021 too on 19th march 2021, to create awareness on the importance of Yoga, especially to the NCC students. One of the senior Yoga trainer Shri. Jayachandran took various yoga sessions effectively.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE - 1

#### Objectives of the Practice:

- To support the efforts of the state to prevent the spread of covid-19
- To provide good quality sanitizers and masks to the local community
- To support local people from protecting them from hunger

#### The Context:

Promoting covid appropriate behaviors and addressing the basic needs of the community during lockdown was crucial in fighting the pandemic.

#### The Practice:

Huge amounts of sanitizers, sanitizer machines, masks, food kits etc. were distributed to various organizations and communities in Thiruvananthapuram district.

#### Evidence of Success:

The project was well appreciated from the community.

#### Problems Encountered and Resources Required:

Financial constraints and human resources.

**BEST PRACTICE - 2****Objectives of the Practice:**

- To sensitize students to the ecological crisis facing the planet.
- To plant trees and promote a model of environmental sustainability through a continuum of cumulative green practices.

**The Context:**

PARITHRANAM crucial for the ecologically sensitive foothills of Western Ghats, where the college campus is located.

**The Practice:**

Planting of saplings in the rainy season and nurturing and protecting them.

**Evidence of Success:**

More than 200 trees have been planted and nurtured in the campus and surrounding areas.

**Problems Encountered and Resources Required:**

Climate change, unseasonal rain and droughts cause challenges

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Best-Practices-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Best-Practices-2020-21.pdf</a>             |
| Any other relevant information              | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Institutional-Best-Practices.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Institutional-Best-Practices.pdf</a> |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college started with a vision to become a Centre of Excellence by providing its students a comprehensive education by advancing the noble ideals of democracy, secularism, social inclusion,

gender equity and ecological consciousness. The mission was to impart value-based education that ensures the right attitude towards humanity, the environment, and development. Through specialised educational and co-curricular practices, the college equips students to face the challenges in life. Being an Eco-friendly campus, it preserves the ecoconsciousness sustainability and compassion towards the society through various developmental programmes. The institution maintains a greenery area with rich biodiversity. Promotes environmental awareness through environmental friendly initiatives among students. As a part of energy conservation, LED bulbs are promoted. Effective waste disposal mechanism has been implemented. In the present scenario of Covid 19 pandemic, many people have lost their livelihood opportunities in the areas surrounding the institution. The institution has taken a bold step to support the people affected by this pandemic with the supply of food kits, sanitiser and masks. Thus the institution has shown the compassion towards the needy people in the community and thereby supports the activities of the government to stop the spread of the virus.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to University of Kerala. The Curriculum and Syllabus are designed and developed at the university level by the Academic Council and respective Board of studies. The University follows CBCSS system for its programmes. AMC under the IQAC supervises and monitors the curriculum delivery. Academic seminars, webinars, workshops and exhibitions are organised by all the departments. Field trips and industrial visits are organised for students of final year.

Bridge courses, Add-on Programmes and Value-added Courses supplement additional curricular goals. Mentoring programmes like WWS, SSP are provided.

Departments function in accordance with the Academic Calendar, Master timetable, Department timetable and workload allocation. Continuous evaluation is done through Internal Exams, Seminars, Assignments, projects etc. Teachers maintain academic diary. Feedback is collected from students, parents, teachers and alumni and is analysed property and actions are taken without delay. Result analysis is done and communicate to Students and Parents. A number of clubs supplementing the curricular activities. Students projects are conducted under the guidance of teachers and evaluated both internally and externally. Internal marks are verified and uploaded online.

The campus is wifi enabled. English proficiency is enhanced through the 'English Vinglish' programme under ORICE.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College strictly follows the academic calendar published by the University of Kerala. Every year at the beginning of the academic year IQAC of the College prepares a college level academic calendar based on university academic calendar, and it is distributed to the teaching and non teaching staff and students of the college for the intimation of yearly schedule. The academic calendar is also displayed in the college website. The CLMC and IQAC of the college organise the academic programmes and continuous internal evaluations based on the academic calendar. But unpredictable holidays due to rain havoc, hartal, bus strike etc. compel to make slight changes in the dates of the conduct of various academic programmes. The students submit assignments, present seminar papers etc. on the basis of academic calendar. The project submission of UG and PG students are also based on academic calendar. The college upload internal examination marks in the university examination portal on the basis of academic calendar. Teachers display the mark lists of CIE on the basis of academic calendar published by the university. On the basis of academic calendar tutorials and other recreational activities are conducted after 3:30 p.m. after the regular classes.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college was started with a mission to impart value-based education that ensures the right attitude towards humanity, gender and environment. The curriculum emphasises all the above aspects and aims to inculcate the sense of protection of nature for future, impact of climatic changes, the awareness of gender issues in society and to develop professional ethics in students. Apart from imparting knowledge, the courses enable the students to widen their perspectives on human kind and society. All the language courses address the environmental issues and explain the concepts of feminist ideology and gender equity. Courses such as Environmental studies and disaster management and Environment economics deals with the importance of conservation of nature, disposal of solid wastes and strategies to control the accumulation of wastes. Courses such as Business ethics and corporate governance and Human resource management points to professional ethics and human values. The need to lead a life of coexistence is imparted to students through these courses. The courses on Plagiarism and Research methodology at the post graduation level helps the students to develop a sense of ethics. Seminars and orientation programmes with respect to gender, sustainable development, human values and professional ethics are also conducted regularly.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | <b>No File Uploaded</b>   |
| MoU's with relevant organizations for these courses, if any                                  | <a href="#">View File</a> |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

**1.3.3 - Number of students undertaking project work/field work/ internships**

383

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | <a href="#">View File</a>   |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf</a> |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

407

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

| 279   |   |
|---|---|
| File Description  | Documents   |
| Any additional information  | <a href="#">View File</a>   |
| Number of seats filled against seats reserved (Data Template)   | <a href="#">View File</a>   |
| <b>2.2 - Catering to Student Diversity</b>  |   |
| 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners   |   |
| <p>The college organizes orientation program for the parents and the students at the commencement of the program for the new batch every year in order to get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc.</p> <p>In order to motivate both the slow and advanced learners workshops are organized to enhance their skills. With the active participation of advanced learners as coordinators both set of students get benefited.</p> <p>Advanced learners are advised to participate in group discussions , technical quizzes etc. to develop analytical and problem solving abilities in them and thereby to improve their presentation skills. Students are encouraged to get university ranks and to take up competitive exams like GATE, TOEFEL, CAT etc. WWS is a very good opportunity for advanced learners. Remedial Sessions are arranged for the slow learners through the academic year. SSP acts a major role in scaffolding the slow learners. To develop communication skills in English, Language Lab sessions are arranged. Faculty take care to allot a slow learner with an advanced learner (Informal Buddy System) ensuring that peer learning helps in the development of slow learners.</p> |   |
| File Description  | Documents   |
| Paste link for additional information   | <a href="https://gcn.ac.in/students-support/remedial-coaching-1322/">https://gcn.ac.in/students-support/remedial-coaching-1322/</a> |
| Upload any additional information   | <a href="#">View File</a>   |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 1115               | 49                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As per UGC guidelines Govt College Nedumangad adopt a teaching-learning methodology which focuses on imparting education through a student centric approach. Internal assessments are so planned to encourage students to work independently. Project work, lab work, assignment, seminar presentation etc. are integral part of CIA in all programmes. Language Lab, Google Classroom, Field Work, Audio-visual methodology are some of the other means to provide experiential and participative learning. Apart from these field work, internship and mini- projects has been conducted to incorporate better learning experiences. Different club activities, Mock Parliament, Debates and discussions on contemporary issues etc. also help students to acquire experiential learning and problem-solving ability. Peer group teaching has also been conducted for enhancing participative learning experiences. Representatives of students serve as members on committees like Internal Quality Assurance Cell, Internal Complaints Committee and Grievance Redressal Cell inculcating problem solving ability in them. Memorandum of understanding with other institutions provide a large variety of learning environments and learning spaces. NSS Cell and NCC sub-unit have been set-up for the students to participate, integrate and learn.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College have aICT enabled A/C Seminar Hall, a Language Lab, IT-lab, Conference Hall, Out of 27 class rooms Seventeen class rooms have roof mounted LCD Projectors. The Online Resource Initiatives of Collegiate Education (ORICE) club conducts regular telecast of online classes in both communicative English and other popular topics. For effective teaching Virtual laboratories, e-learning-resources NPTEL and NME-ICT, open educational resources, etc. Have also been used. The institution is equipped with interactive boards, Smart boards, Wi-Fi broadband internet and Inplibnet facility. Every department and lab are furnished with scanners, laptops and printers. Apart from this digital Library subscribes N-LIST from INFLIBNET, which enables to access e-resources. The users can access the collections through OPAC.

The faculty members make use of these facilities to update their knowledge, improve teaching using power point presentations, e-posters, graphs, videos, visuals etc. E-journals, You Tube channels, blogs (MALAYALA VIBHAGAM (gcnmalayalam.blogspot.com) etc. have also been prepared and maintained to provide an outlet for the creative imagination. After the outbreak of COVID-19 faculty members utilize social media apps like Zoom, Google classroom, Google Meet etc. to maintain open communication. In short, the use of ICT enabled teaching-learning process is more interesting and effective.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View File</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

| 224  |   |
|--|---|
| File Description   | Documents   |
| Any additional information   | <a href="#">View File</a>   |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template)   | <a href="#">View File</a>   |
| <b>2.5 - Evaluation Process and Reforms</b>  |   |
| 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.   |   |
| <p>Government College Nedumangad has transparent and robust evaluation process. In order to ensure transparency, the students are well informed during the orientation programme itself regarding the university norms for the internal assessment. At the beginning of the academic year IQAC prepares a college level academic calendar based on university academic calendar. The internal assessment tests schedule is given in Academic calendar which is displayed in the college website <a href="http://www.gcn.ac.in">www.gcn.ac.in</a>. The college level monitoring committee and Department level Monitoring Committee monitors the evaluation procedures. There is a college examinations malpractice prevention squad which prevents malpractices. Slow learners are permitted for retest. At the end of every semester the tabulation chart recording the marks of attendance, seminar, assignment and test paper and its consolidated marks is displayed on the notice board and it was properly filed in the department also. Periodical PTA meeting is conducted to discuss the results of the continuous evaluation. During the Covid period many internal exams and students' seminar presentations were forced to be conducted in an online mode. Assignments and attendance have been collected through Google classrooms. Additional class-tests and queries have been done through google forms.</p> |   |
| File Description   | Documents   |
| Any additional information   | <a href="#">View File</a>   |
| Link for additional information  | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Academic-Calendar-2020-21.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has an efficient and transparent mechanism to conduct internal examination. The internal examination is student - oriented and conducted according to the guidelines of University of Kerala. For PG course, internal examination is conducted for 25 marks and for UG course, 20 marks. Marks for attendance, assignment, project and test paper are taken into consideration for awarding internal marks. The internal marks are displayed on the notice board. In case of any anomaly, it is solved at class teacher level or at department level or in CLMC. The internal marks are uploaded in the University portal, after verification at three levels- class tutor level, HOD level and Principal level. An efficient Grievance and Redressal Cell functions in the College, which ensures that all types of grievances put forth by the students are redressed in an impartial manner.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://gcn.ac.in/students-corner/internals-published-1383/">https://gcn.ac.in/students-corner/internals-published-1383/</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has graduation and post-graduation programmes. Programme and course outcomes for all Programmes offered by the institution are displayed on College website and communicated to students. At the start of every academic year the teachers talk about outcomes and specific outcomes of programmes. The objectives of the syllabus, method of evaluation and practical and theoretical content are explained to students. The combination of practical, project work and presentations by students are instrumental in realizing the programme outcome. Attainment of specific outcomes is evaluated by way of assessing the students during their viva-voce by concerned teachers. The institution as a practice collects possible placement details of past students. Some students have cleared SET/NET and similar such exams or are placed in the industry. This again helps understand the attainment of programme outcomes. So many graduate students in this college joined the

PG programmes in the same and other colleges. We collect feedback regarding syllabus from the students. The infrastructure, the effectiveness of teaching-learning process, library facility etc are also evaluated by this way. The placement cell of college helps students to explore new horizons.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | No File Uploaded  |
| Paste link for Additional information                   | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Course-Outcomes-Program-Outcomes-and-Program-Specific-Outcomes-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Course-Outcomes-Program-Outcomes-and-Program-Specific-Outcomes-2020-21.pdf</a> |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Govt. College Nedumangad is affiliated to Kerala university which has provided the syllabus and the objectives of each course is given by the university. The course outcomes and PSOs are clearly specified and communicated through the orientation programmes, department level notice boards, college website etc. The faculty members, class teachers, mentors and different programme coordinators also inform the students and create awareness and emphasize the need to attain the outcomes. The attainment of programme outcomes is measured through students' progress to higher studies or in any higher educational institution in India or abroad. Another measurement of attainment is students' placement in companies and institutions. College also maintains a Placement cell to review of the Students' Progression to Higher Studies and their Placement. The College has utilized student satisfaction survey developed by NAAC for measuring the attainment level of course, and programme outcomes and this is shared through college webpage. The feedback system of different stakeholders helps it to measure the attainment of the Cos, PSOs and programme outcomes. The College has also been maintained an active Alumni Association named NEDCOSA, which helps to identify the students progressions and the attainment of different programme outcomes.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Feedback-on-Syllabus-from-Stakeholders.pdf</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

279

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="https://gcn.ac.in/wp-content/uploads/2020/01/Annual-Report-on-University-Examinations.pdf">https://gcn.ac.in/wp-content/uploads/2020/01/Annual-Report-on-University-Examinations.pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcn.ac.in/wp-content/uploads/2019/12/Student-Satisfaction-Survey-2020-2021.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1,36,000

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

14

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a higher education institution, Government College Nedumangad envisages supports and implements innovative practices for the creation and transfer of knowledge which have yielded positive outcomes. The College takes pride in having a dedicated Research Centre and a Research Committee to promote Research and Innovations in contemporary issues concerning Commerce and Business, Language and Literature, Computer Science, Physics and Arts. The faculty of the College are motivated by the IQAC to take up Research Projects in their area of interest. The Research Committee of the College is also responsible for allowing scholars for PhD programmes in Commerce, Economics, History and Malayalam literature. Besides, the IQAC is keen for promoting Internal Research for the benefit of stakeholders. The Department of Physics and Computer Science are the dedicated departments that promote innovations and provide information and strategic support to the science students of the college for promoting their practical knowledge. Entrepreneurship forms the core of our all academic programmes. Entrepreneurship Development Club organised programmes in this direction. The College keeps inviting eminent and successful entrepreneurs for delivering lectures on entrepreneurship so that our students benefit from their experience and expertise.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/research/research-scholars-1092/">https://gcn.ac.in/research/research-scholars-1092/</a> |

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

62

| File Description   | Documents   |
|--|---|
| URL to the research page on HEI website  | <a href="https://qcn.ac.in/research/research-scholars-1092/">https://qcn.ac.in/research/research-scholars-1092/</a> |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a>   |
| Any additional information   | <a href="#">View File</a>   |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and

**papers in national/ international conference proceedings year wise during year**

8

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The National Service Scheme, Bhoomithra Sena and NCC are active in extension activities. Setting up of class library to neighbourhood schools, and to tribal settlement gained attention from the society. Protection of senior citizen programme, Pothichor to government hospitals, Palliative care programmes and Helping hands to workers in Ponmudi, Bonakkad areas are some among them. As a part of the PG curriculum, every student should take up internship programme with an institution which should be for a minimum period of fourteen days. The students are free to select the institution and inform the institute. During the attachment, the students are free to pick up mutually beneficial assignments to exhibit their managerial talents along with the volunteering field work. The attachment may be executed by the students at any point of time in the first year. A report based on the attachment duly endorsed by the Institute should be prepared by the student and submitted to the concerned department in the college for evaluation. The evaluation is done by panel consisting of members from the university during the evaluation of final examination.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/students-support/nss-1308/">https://gcn.ac.in/students-support/nss-1308/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | <a href="#">View File</a> |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

53

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

3888

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has improved its infrastructure steadily over the years like Classrooms, Laboratories, Research Room, Staff rooms, Restrooms, Conference halls, Seminar halls, Media Centre and Reading Room. The college has excellent classroom situated hosted in four blocks Administrative Block, Library Block, Old block, and General block. Apart from conducting regular classes, the classrooms are also used for conducting SSP Training, certificate courses, annual and semester examinations; departmental meetings, mentoring sessions, association activities, indoor competitions, Parent-Teacher meet, alumni meet, exhibitions, training programmes and competitive examination training.

**Library:** Library with a collection of 3848 reference books and text books, 10 e-books, 11 e-journals and digital database, 22 periodicals and 100+ CD's/Videos. The central library and reading hall have a capacity where 60 people can seat and study comfortably. The library provides INFLIBNET, NLIST, Shodhganga, Turnitin/Urkund anti-plagiarism software and internet.

**Laboratories:** Computer Science lab equipped with roof mounted projectors, Motorized projected screen, 5 in 1 Sound system with cordless Mic and Woofer, 45+ computers with WiFi and LAN connected.

**Language Laboratory:** For enriching the communicative abilities of the students the college has made available Advanced Digital Language Laboratory with interactive language lab software, twenty client nodes and a server.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Department of Physical Education provides excellent sports facilities and fully equipped Gym, fitness zone for the all-round development of the students. Gymnasium houses modern equipments like Double Bar, Chin-up Bar, Weighing Machine, Elliptical Cycle, Power Lifting, and Weight Lifting Sets, Recumbent Bike Cycle, Multipurpose Bench, Single Station Exercise Machine, Gym Mirrors and Weight Plates etc. in its Fitness Zone. Students are given training in sports games to take part in collegiate, inter-collegiate, inter-zonal, inter-university all India inter-University, State, and National level competitions. The physical education professor Sports players are motivated by providing incentives like traveling allowance, dearness allowance, sports kits and tracksuits to the winners and participants. The teaching-learning process is mainly focused on how to perform exercise, role of exercise, acquisition of skill in a game, how to approach a competition etc.

Coaching camps were conducted in various games with the help of qualified coaches. The department is providing sufficient playing kits and sports uniforms for participating in the Tournament. Our Facilities

- Hand ball cum Mini football court
- Cricket Practicing Net facility
- Badminton Facilities
- Indoor Facilities
- Health Club
- Gym-Multi Unit
- Treadmill
- Stationary bicycle
- Taekwondo /Wrestling Practice facility
- Aerobics and Yoga Practicing Facility

Infrastructure for cultural activities

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

22

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,35,33,306

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: KOHA
- Nature of automation (fully or partially): Fully
- Version: 20.11
- Year of Automation: 2020-2021

An integrated library system also known as a library management system. It is an enterprise resource planning system for a library used to track items owned, orders made, bills paid and patrons who have borrowed. Our Library is fully automated with KOHA software version 20.11, which is an open-source integrated library system, used world-wide by public, school and special libraries.

| File Description   | Documents   |
|--|---|
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for Additional Information  | <a href="https://gcn.ac.in/resources/library-1098/">https://gcn.ac.in/resources/library-1098/</a> |
| <b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b> | <b>A. Any 4 or more of the above</b>  |
| File Description   | Documents   |
| Upload any additional information  | <a href="#">View File</a>   |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)  | <a href="#">View File</a>   |
| <b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>  |   |
| <b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>                                    |   |
| <b>3,56,090</b>  |   |
| File Description   | Documents   |
| Any additional information   | <a href="#">View File</a>   |
| Audited statements of accounts   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)   | <a href="#">View File</a>   |
| <b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>       |   |
| <b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>  |   |
| <b>32</b>  |   |

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The teaching and learning process is enhanced through incorporating ICT tools and e-resources. NLIST are exclusively made available to the learners to enhance learning capabilities.

The college is fully equipped with necessary IT infrastructure for utilizing the possibilities of all types of resources and for enriching teaching learning process. It increases the productivity and outcome-based teaching learning practices. The entire college has high speed internet connection, and is also connected through LAN.

- Around 210 computers, 30 LCD projectors and 9 Photostat machines are available in the campus.
- There are Five labs (computer lab, Physics lab, mathematics lab, language lab, commerce lab) with all IT facilities.
- LCD projectors and laptops are available in most of the class rooms. Interactive boards and electronic podiums have been made available.
- The learning soft wares such as SPSS, Tally and Wings, and LATEX, besides the Linux and Microsoft Windows, are used.
- The general library of the college is well-equipped with-IT devices such as computers, printers, photocopier library software, digital books etc.
- As part of implementation of ICT in the college, the EDUSAT room has required accessories and equipment to facilitate the production and streaming of virtual classes.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |

#### 4.3.2 - Number of Computers

210

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

70,57,757

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts  | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory, library, sports rooms, computers, and classrooms are an endless process and in every academic year separate budgetary provisions are sanctioned, further, the college has well-defined guidelines and procedure for acquiring, repairing and maintenance activities to ensure time-bound maintenance work. The college has established systems and procedures for maintaining and utilizing physical facilities as below;

- All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee, Purchase Committee, Library Committee, Master Plan Committee, Building Committee, etc.
- At the beginning of every academic year, proper availability of whiteboards, lighting, and furniture in classrooms etc. is taken care of by these committees.
- Library Committee is functional which takes care of the library matters and functions.
- Sports Committee has the responsibility for the creation and maintenance of sports facilities on the campus for the students and the faculty.
- Upgradation of software and hardware and maintenance of ICT facilities is done by the Department of Computer Science of our college.
- Separate non-teaching staffs are appointed for housekeeping.

The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, electric work, plumbing, water tank etc. is maintained on daily basis through contract services.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1060

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

55

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description  | Documents   |
|---|---|
| Link to Institutional website   | <a href="https://gcn.ac.in/resources/language-lab-1108/">https://gcn.ac.in/resources/language-lab-1108/</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

383

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

383

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | <a href="#">View File</a> |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

63

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

34

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College Students' Council/Union is constituted as per the guidelines set by the University of Kerala. The Parliamentary

system of election is followed and elections are conducted every year, under the close monitoring of the staff. The elected body comprises 9 members: Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Fine Arts Secretary, Student Editor, two University Union Councillors, and Representatives for each year's Degree and PG Courses. The two University Union Councillors represent the college at the university level. One faculty is nominated by the College Council as a staff advisor to guide the activities of the Students' Council. The activities of the Students' Council start soon after taking oath as office bearers. This is followed by Inauguration, Fresher's Day, Annual Arts Festival, and Sports Meet. The activities of the Council include Annual College Day celebrations and organizing and conducting numerous programs including Film festivals, Drama fests, Book fairs, Food festivals, awareness classes, Blood donation campaigns, etc. The council observes important days in association with the clubs. The Students' Union members are represented in all major bodies in the college such as the IQAC, College Development Council (CDC), RUSA monitoring committee, Canteen Committee, Library Committee, NSS Advisory Committee, and various Clubs.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/students-corner/college-union-1343/">https://gcn.ac.in/students-corner/college-union-1343/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

41

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. College Nedumngadu has a registered alumni association- NEDUMNGADCOLLEGE OLD STUDENTS ASSOCIATION (NEDCOSA), which aims at establishing close contact and friendship among old students to undertake various social, cultural, and academic activities. Executive committee meets every month but during the pandemic situation online meetings were conducted quarterly. Annual General body meeting is conducted (via Google Meet) on 15/08/2020). NEDCOSA as well as Department level Alumnus give cash prizes and scholarships to meritorious students of this College. Scholars of repute from our alumni frequently visit and motivate our students; Dr. Baiju Ramachandran, Mr. Rinu R S (Senior Accounts Officer, BSNL), Mr. Dhanya S (Chartered Accountant), Mr. Prakash.R. (Chartered Accountant) are a few who have visited the college and motivated our students. Eminent alumni Dr. Baiju Ramachandran took classes on career counselling classes for our students.

#### Details of Alumni Meetings:

Sl. No Name of Alumni Date 1 NEDCOSA 15/08/2020 2 NEDCOSA Executive Committee 20/07/2020, 09/12/2020, 10/03/2021 3 Commerce Department Alumni 15/08/2020 4 Economics Department Alumni 09/01/2021 5 History Department Alumni 26/01/2021 6 Malayalam Department Alumni 13/02/2021 7 Mathematics Department Alumni 13/03/2021 8 Physics Department Alumni 14/04/2021

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/alumni/accreditation-1116/">https://gcn.ac.in/alumni/accreditation-1116/</a> |
| Upload any additional information     | No File Uploaded  |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

The vision of the college is to impart value-based quality education that makes the students intellectually fit and socially committed in every realm of life. The students will be encouraged to identify and develop their talents for the betterment of the self and the society at large.

#### MISSION

Our aim is to make the institution a Centre of Academic Excellence imparting a new spirit of development-oriented education suited to the social needs.

We ensure quality education through curricular, co-curricular and extracurricular activities assuring a peaceful learner friendly, progressive and democratic ambience.

We make sure that what is learned in the classroom is integrated to the family and the society at the micro-level and to the world at the macro -level enabling students to take right attitude and spirit. The vision and mission is fulfilled through dedicated teachers, well-equipped libraries laboratories, Language lab, Edusat, Seminar halls, Smart class

rooms, various clubs, cells and committees-all work hand in hand to achieve the cherished goals

The central pillars of the institution -the Principal, the Vice Principal, the college council, IQAC and various statutory and non-statutory committees work together in a harmonious way to introduce new programmes and add new ones.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/the-college/vision-and-mission-465/">https://gcn.ac.in/the-college/vision-and-mission-465/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and ensuring the participation of all stakeholders in the functioning of the educational institution is very crucial. The PTA (Parents and Teachers Association) of the college follows decentralization and participatory management in its working. As a case study for this, the working of the PTA for the year 2020-21 can be taken.

Working Report of PTA for the Academic Year 2020-2021 A case study:

The PTA of the college is formed for the smooth working and progress of the college. The teachers and parents of all the students on the rolls are the members of the Association. The governing body of the PTA is elected in the annual general body meeting. The executive committee of the PTA consists of the principal of the college as the president, an elected member from the parents of current students as the vice president, a teacher representative as secretary.

Activities of PTA:

Appointment of security staff and temporary teaching staff, Development of infrastructure facilities, organize Class wise PTA meetings, Mega cleaning programme, Student support programme, Counselling classes, Support to college union elections, NSS, Sports activities, conducting of model exams, issuing of ID cards to First year students, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/administration/pta-505/">https://gcn.ac.in/administration/pta-505/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has a definite and well-formulated perspective plan regarding academic, administrative and infrastructural requirements. It focuses on time bound implementation of both short-term and long-term strategies related to the curricular aspects, teaching, learning and evaluation, research consultancy and extension, infrastructure and student support. It focuses on the creation of high potential graduates through equity and excellence in the academic and research domain. The college has formulated an extensive strategic plan for the period 2017-2032.

We have been able to start and successfully implement an NSS unit in our college during 1920-21. Imparting the values of duty, discipline and sense of responsibility in young minds, an action plan was designed to start the air wing NCC in our College. Our college has the pride to contribute a good number of students to the different wings of armed forces. Along with army wing of NCC, an air wing definitely provides confidence to our students during selection process for building the prestigious career in armed forces. Not only this, the qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship which is the aim of NCC helps to guide the whole community of students.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://gcn.ac.in/students-support/ncc-1310/">https://gcn.ac.in/students-support/ncc-1310/</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the head of both the academic and administrative wings of the college. The principal is assisted by vice principal, the college council, faculty members and administrative or ministerial staff. The principal, the college council, IQAC, and various statutory and non-statutory committees - mechanisms of college governance - work together to ensure the smooth functioning of the college. Some of the important committees and bodies are: The college council, Purchase committee, Anti-Ragging Cell, Examination Committee, Internal Quality Assurance Cell, CDC, PTA, Cell Against Sexual Harassment, Discipline Committee, Student Grievance Redress Cell, SC/ST Grievance Redress Cell, Committee for SC/ST, Minority Cell, Internal Compliant Committee, OBC Cell, Girl Students' Welfare Committee, RUSA Committee and Ethics Committee.

The college has both NSS and NCC which ensures community service, social commitment and discipline among students. As a Government institution, the college is bound to follow the rules and instructions of the UGC, State Government and the University of Kerala to which it is affiliated. Promotions of the teaching faculty are based on criteria stipulated by the UGC and the Govt. of Kerala. The non-teaching staff are promoted as per the departmental tests and seniority prescribed by the Kerala government.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/6.2.2-Administrative-Bodies-Service-Policies.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/6.2.2-Administrative-Bodies-Service-Policies.pdf</a> |
| Link to Organogram of the institution webpage | <a href="https://gcn.ac.in/administration/organisa-tional-structure-495/">https://gcn.ac.in/administration/organisa-tional-structure-495/</a>   |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the list of existing welfare measures for teaching and non teaching staff.

**Anti-sexual Harassment Policy:** A Women's Grievance Redressal Cell has been found for addressing complaints regarding sexual harassment.

**Group Personal Accident Insurance Scheme (GPAIS)**

**Medical Insurance:** A medical insurance scheme in the name of Medi claim is been started by the govt of Kerala, which is in the final stages of implementation.

**State Life Insurance**

**General Provident Fund.**

**Maternity and Paternity leave** as per government norms are given to all the staff members.

**Cooperative Society:** A society is functioning in the college for the benefit of the students and the faculties

**Staff Recreation Centre:** Staffs of the college can spend their free time for their recreation activities at the recreation room.

**Govt. Staff Quarters:** The government has prescribed specific rules for allotting the staff quarters for the staff in govt colleges.

College Canteen: Food and snacks are given to students and faculties at subsidised rate.

Garbage Incinerator and

Napkin Vending Machine.

Staff Club for the faculties: All the faculties teaching and non teaching are the members in the staff club which organises programmes for the recreational activities of the members.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/infrastructure/">https://gcn.ac.in/infrastructure/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A performance appraisal is a regular review of an employee's performance and overall contribution to a college. It evaluates an employee's skills, achievements and growth, or lack thereof.

It is done by IQAC in a systematic manner for all the Teaching and Non-Teaching Staff of the college at the end of every academic year. It is done as per the Performance Based Appraisal System (PBAS) of UGC and the related Academic Performance Indicators and the Non-Teaching Staff are evaluated as per the Key Performance Indicators. The faculties are required to prepare each year's performance appraisal and get it counter signed by the principals of the colleges in which the faculty has been working.

A panel or the screening and selection committee is constituted with the Principal, HOD, and 2 to 3 Associate Professors as members for verifying the claims made by the faculties in the performance appraisal application. The summary of interactions and the observations of the panel are noted and accordingly recommendation is made for promotions. All the colleges follow a pattern of granting performance based increments considering the rating of faculty as "Good", "Very Good" and "Excellent".

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/wp-content/uploads/2017/05/Proforma-for-Self-Assessment-Report.pdf">https://gcn.ac.in/wp-content/uploads/2017/05/Proforma-for-Self-Assessment-Report.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As it is a Government institution, the college is subject to financial audit by the Director of Collegiate Education and Accountant General (A&E). The college receives Plan and Non-plan funds and grants from various agencies like UGC, RUSA, NABARD and State government. There are different types and phases of external audit. They are: 1) Audit Performed by the Directorate of Collegiate Education. 2) Audit Performed by the Accountant General (A&E).The Accountant General (A&E) has a very systematic mechanism for auditing the balance of payments and related documents and registers maintained in the college. 3) Audit Performed by Chartered Accountants. The college has to keep utilization of certain bills and certificates properly audited by chartered accountants for the timely submission of

the same to the funding agencies such as UGC, RUSA and Central Government. The expenditure statements of the PTA and Alumni are also audited by the CA for producing the same in the general body meeting. 4) Audit Performed by Internal Mechanism. The college constitutes every year various teams of faculties for the stock verification of books, electronic equipment, furniture, stationary, lab equipment and other assets of every department.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,36,000

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the Government funds are not fully sufficient, the institution devices other legitimate sources to satisfy the growing needs of the college. There are several means to receive funds for the colleges like Grant-in-Aid system, Alumni support, research funds, fees, charges and Endowments. NGOs play an efficient role in providing financial assistance to the college. They can provide assistances to the infrastructure development of the college or for promoting the brilliant students on their talents in academic or non-academic activities. Corporate organizations can support the college

through giving financial assistance to improving the Laboratory or the Library of the college.

Individual philanthropists can support the college with funds for improving the library facilities. Endowments for gifted students will enhance their academic as well as non-academic abilities. Alumni can play a wonderful role in promoting the material and moral values of the institution. An effective Alumni can promote the quality of the institution through providing job oriented training to students, can arise funds for helping the poor students by giving them study kits, scholarships, endowments, etc. and also financial support to poor students for meeting their daily expenses.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/alumni/accreditation-1116/">https://gcn.ac.in/alumni/accreditation-1116/</a> |
| Upload any additional information     | No File Uploaded  |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC undoubtedly took the lead in transforming the learning atmosphere in the campus into a learner-centric one, though the institution functions within the limitations of a traditionally-structured curriculum and time-pressed semester examination system. Quality is assured through the following practices.

Academic calendar is prepared in the beginning of the year. Classes and examinations conducted as per the academic calendar. It is timely uploaded and made available online. A detailed Academic Audit is conducted. The purpose of the audit was a strategic overview of the Teaching Learning activity of the institution. By this the different aspects of the AQAR are analysed and authenticated with supporting evidences. Model Internal Exam Regular conducting of model internal examination not only helps to evaluate the student's progress but prepare them for the end semester examination. IQAC organizes workshops, seminars, exhibitions, and competitions aiming at the interaction of the academic and industrial realms, which is hugely beneficial for the teachers and the students. IQAC is instrumental in starting new courses leading to knowledge

expansion and diversification. The college is linked to the INFLIBNET which provide the students access to unlimited resources, besides availing the facilities at the college Library which is partially automated.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/igac-naac/igac-2840/">https://gcn.ac.in/igac-naac/igac-2840/</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC is concerned with the success of its new initiatives in teaching /learning activities to which effective monitoring strategies are followed. Two examples of institutional reviews:
- CLMC
- A College Level Monitoring Committee (CLMC) functions under IQAC for supervising the periodical progress of the learning programs introduced in the college.
- The CLMC prepares a comprehensive academic calendar
- is very attentive to the timely completion of the syllabus, conduct of model examinations and evaluations, tutorial classes and remedial coaching.
- The CLMC ensures maximum involvement of the teachers in the new learning initiatives of the IQAC like online /web based classes by arranging motivating classes for the faculties.
- FEEDBACK
- The IQAC regularly collects students' feedbacks of the teachers only in the prescribed formats for evaluation of their performance. The reports of the feedbacks are conveyed to the departments concerned for discussion and review.
- The effective online feedback system followed in the college improvises the conduct of internal assessment methods.

The online feedback mechanism makes possible for the IQAC to take remedial measures in time

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://gcn.ac.in/igac-naac/igar-2840/">https://gcn.ac.in/igac-naac/igar-2840/</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/IQAC-Action-Taken-Report-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/IQAC-Action-Taken-Report-2020-21.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College strives to achieve gender equity by enabling every student enrolled in the college to realize their full potential. The Institution promotes the gender equity & sensitization mainly through the activities of women cell and Jeevani Counselling Centre. Significance of gender equity programme was organized in the college on 21/01/2021 to make aware about enjoyment of socially-valued goods, opportunities, resources and rewards available in the institution. The girls'

students were provided with tips and tricks to handle emergency and difficult situations through Self-defence Training Programme organized on 09/02/2021 by Kerala Police. The inauguration of Women Cell activities for the year 2020-21 was inaugurated by Dr. Sheeja, Consultant Gynaecologist, District hospital Nedumangad on 08-03-2021 at 10.30 am. On this day a class on "Personal Hygiene" was arranged for students and also a short film "Niyogam" based on women empowerment directed by Aravind Krishnan was screened. A debate was organized on the topic "Women in Armed Force: An asset or liability" for generating new ideas and thoughts. An awareness programme on "Life Style" was organized by Jeevani on 12.3.2021. The students are asked to prepare and publish the wall magazine weekly related to gender equity.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Gender-Sensitization-Action-Plan-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Gender-Sensitization-Action-Plan-2020-21.pdf</a>   |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Measures-initiated-by-the-Institution-for-the-Promotion-of-Gender-Equity.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Measures-initiated-by-the-Institution-for-the-Promotion-of-Gender-Equity.pdf</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

### Solid waste management

The College follows a three-prong strategy for waste management- reduction of waste generation, improving facilities for in and off campus processing of waste, promoting a clean campus through behavioural change programmes. Reduction of waste generation is mainly achieved through adoption of green protocol. Steel cups and containers, cloth banners, bags etc which are alternatives to plastic materials are promoted while conducting functions. Incinerators are installed in the college for the disposal of sanitary pads. Coloured bins are kept to separately deposit biodegradable and non-biodegradable waste.

### Liquid waste management

The college has a well-structured drainage system for the management of liquid waste generated from wash rooms of all the buildings of the campus and the canteen. Waste water is transported through sewerage system having a network of underground pipes.

### E-waste management

E-wastes are waste electrical and electronic equipment, in whole or part which are discarded. These items were collected and stored separately. Strict monitoring, checking and repairing of electronic equipments are made under the supervision of Computer Science Department. Initiatives are taken to utilize the existing hardware by regular servicing and employing AMC to reduce e-waste. Reusable parts are separated and used in other systems.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded          |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water**

**A. Any 4 or all of the above**

| <b>bodies and distribution system in the campus</b>   |                                     |
|---|-------------------------------------|
| File Description  | Documents                           |
| Geo tagged photographs / videos of the facilities   | <a href="#">View File</a>           |
| Any other relevant information  | <a href="#">View File</a>           |
| <b>7.1.5 - Green campus initiatives include</b>   |                                     |
| <b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol> | <b>A. Any 4 or All of the above</b> |
| File Description  | Documents                           |
| Geo tagged photos / videos of the facilities  | <a href="#">View File</a>           |
| Various policy documents / decisions circulated for implementation  | <a href="#">View File</a>           |
| Any other relevant documents  | <a href="#">View File</a>           |
| <b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>   |                                     |
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>  | <b>A. Any 4 or all of the above</b> |

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <a href="#">View File</a> |
| Certificates of the awards received                                       | No File Uploaded          |
| Any other relevant information  | <a href="#">View File</a> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Yoga awareness programme organized at the college on 19th march 2021, to create awareness among students on the importance of Yoga.**

The Economic Forum of the college has organised a number of Live Streaming programmes. On 29th January 2021, a Live streaming of Chief Minister's Eminent Scholars Online Programme on 'Applied macroeconomics and Development Economics with Focus on Industry and Finance', Conference on Kerala and World Economy (4/2/21), on Union Budget 2021-22 (1/2/21), a Conference on Kerala and World Economy (5/2/21), Banking in India's Post-independence Development' (17/2/21) etc. were also conducted successfully. The members of the History Club has visited the Tribal areas and as a part of artefacts collection for Museum, the students visited the tribal areas such as Njaraneeli, Vithura, Palode, Kottur, Amburion 12,13,14 January 2021, and collected MeenKulamba, Kokkara, Laami, Kallambu, Naazhi , Idikkallu, Ammikkallu etc.

IT Club has Conducted "National Level Online Quiz Series on Computer Science" on 01-January-2021 onwards. The NSS of the college has taken initiatives to prevent the spread of Covid-19 through making and distribution of mask making and automatic sanitizer machines, along with food kits, and a Seven-day virtual camp was conducted the mitigation of Covid-19 (December 20-26)

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute documents a properly scheduled code of ethics to ensure the practice of universal and professional values inside the campus as follows.

- **Examination Ethics:** Hall ticket duly verified by an authorized person. Any attempts to copy, cheat or disturb during examination will not be tolerated and will be taken against the guilty.
- **Research Ethics:** Original research concepts and ideology are promoted by the research council. Research Guides are expected to abide by the research regulation in the

college.

- **Plagiarism Policy:** Ethics and honesty are inherent in all academic, teaching or research. Practices such as claiming credit and ideas of others knowingly or unknowingly spirit and ethos of research.
- **Students' Handbook:** Every student is expected to follow the codes printed in the handbook, communicated students during orientation programmes, and
- **Faculty Handbook:** The roles and responsibilities of each faculty as a booklet was circulated to all department.

The Literary Club in collaboration with the Department of English has organized a Blog writing competition on Covid and Family Relationships, on 10th March, 2021, and an 'Express Yourself' programme (19.03.2021), on Drug abuse. The students were free to express their thoughts through essay/poem/painting/poster/recitation/trolls, etc.

| File Description   | Documents   |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="https://gcn.ac.in/wp-content/uploads/2017/07/Human-and-Universal-Values-Professional-Ethics.pdf">https://gcn.ac.in/wp-content/uploads/2017/07/Human-and-Universal-Values-Professional-Ethics.pdf</a> |
| Any other relevant information   | <a href="http://collegiateedu.kerala.gov.in/?page_id=121">http://collegiateedu.kerala.gov.in/?page_id=121</a>   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government College Nedumangad has organized and celebrated the days of national and international importance.

On 9th May 2021, the College celebrated Mother's Day through Ammaykku Orumma programme. Environment day, Republic day, Gandhi Jayanthi, Vigilance Awareness Week, National Unity Day, Women's Day, National Constitution Day, Independence Day, World Cancer Day, AIDS day, A virtual New Year Celebration, Anti-tobacco day, united Nations Day etc. were also organized in the campus with various on and offline programmes. As part of the International Women's Day (8.3.21), Women Cell and Jeevani Centre for Students conducted a Class on personal hygiene. International Women's day 2021 was celebrated on 8th March 2021. A talk on 'Personal Hygiene was taken by Dr. Sheeja R, Consultant Gynaecologist, Govt. Taluk Hospital, Nedumangad. The function was followed by screening of Short Film 'NIYOGAM', which discussed the restrictions on women by the society which prevent her from achieving her goals. The Sports Club of the college organized a Yoga awareness programme -2021 too on 19th march 2021, to create an awareness on the importance of Yoga, especially to the NCC students. One of the senior Yoga trainer Shri. Jayachandran took various yoga sessions effectively.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE - 1

#### Objectives of the Practice:

- To support the efforts of the state to prevent the spread of covid-19
- To provide good quality sanitizers and masks to the local community
- To support local people from protecting them from hunger

#### The Context:

Promoting covid appropriate behaviors and addressing the basic needs of the community during lockdown was crucial in fighting the pandemic.

#### The Practice:

Huge amounts of sanitizers, sanitizer machines, masks, food kits etc. were distributed to various organizations and communities in Thiruvananthapuram district.

#### Evidence of Success:

The project was well appreciated from the community.

#### Problems Encountered and Resources Required:

Financial constraints and human resources.

**BEST PRACTICE - 2****Objectives of the Practice:**

- To sensitize students to the ecological crisis facing the planet.
- To plant trees and promote a model of environmental sustainability through a continuum of cumulative green practices.

**The Context:**

PARITHRANAM crucial for the ecologically sensitive foothills of Western Ghats, where the college campus is located.

**The Practice:**

Planting of saplings in the rainy season and nurturing and protecting them.

**Evidence of Success:**

More than 200 trees have been planted and nurtured in the campus and surrounding areas.

**Problems Encountered and Resources Required:**

Climate change, unseasonal rain and droughts cause challenges

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Best-Practices-2020-21.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Best-Practices-2020-21.pdf</a>             |
| Any other relevant information              | <a href="https://gcn.ac.in/wp-content/uploads/2019/12/Institutional-Best-Practices.pdf">https://gcn.ac.in/wp-content/uploads/2019/12/Institutional-Best-Practices.pdf</a> |

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college started with a vision to become a Centre of Excellence by providing its students a comprehensive education by advancing the noble ideals of democracy, secularism, social

inclusion, gender equity and ecological consciousness. The mission was to impart value-based education that ensures the right attitude towards humanity, the environment, and development. Through specialised educational and co-curricular practices, the college equips students to face the challenges in life. Being an Eco-friendly campus, it preserves the ecoconsciousness sustainability and compassion towards the society through various developmental programmes. The institution maintains a greenery area with rich biodiversity. Promotes environmental awareness through environmental friendly initiatives among students. As a part of energy conservation, LED bulbs are promoted. Effective waste disposal mechanism has been implemented. In the present scenario of Covid 19 pandemic, many people have lost their livelihood opportunities in the areas surrounding the institution. The institution has taken a bold step to support the people affected by this pandemic with the supply of food kits, sanitiser and masks. Thus the institution has shown the compassion towards the needy people in the community and thereby supports the activities of the government to stop the spread of the virus.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

#### Plan of action for the next academic year:

1. Finishing the construction of new academic blocks
2. Finishing the construction of ladies hostel
3. Conducting national seminars and workshops
4. Conducting green audit
5. Applying for new UG and PG courses
6. Ensuring scholarship for maximum number of students
7. Continuation of Centralised attendance management system to the first semester students
8. Starting library in tribal areas
9. Conducting Health awareness programmes
10. Conducting palliative care activities
11. Applying for multipurpose education complex
12. Conducting various agriculture awareness programmes
13. Conducting environmental awareness programme
14. Observing days of national importance

15. Organising Gender equity programmes
16. Updating libraries
17. Modernising classrooms, departments, college offices
18. Vegetable cultivation
19. Continuation of ASAP, SSP, WWS, remedial coaching
20. Starting Addon courses

NAAC