



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

F.No.9-1/20109(PS)/(Misc)

5<sup>th</sup> September, 2018

**PUBLIC NOTICE**

**Sub: Clarification regarding methodology for calculating API score during leave period of teachers**

The Commission in its meeting held on 2<sup>nd</sup> August 2018 considered and resolved that, the relaxation for different kinds of leaves in calculation of Academic/Research score as provided in the Note in Table I (Appendix II) of the UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education) Regulations 2018 may also be extended for calculating API score of teachers governed by UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2010.

Accordingly for the purpose of calculating API score all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration of the assessment period and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leave or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibility subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedure laid down in UGC Regulations and as per the Acts, Statutes and Ordinances of the parent Institution.

This is for information and necessary action by the universities. This may also be brought to the notice of affiliated colleges.

(Prof. Rajnish Jain)  
Secretary