

**Internal Quality Assurance Cell (IQAC)**  
**Annual Quality Assurance Report (AQAR)**  
**(2014 – 2015)**



**GOVERNMENT COLLEGE, NEDUMANGAD**

**UNDER GOVERNMENT OF KERALA**

**NEDUMANGAD, THIRUVANANTHAPURAM, KERALA- 695541**

*Accredited by NAAC with 'B' Grade*

*Submitted to*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

*P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India*

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	GOVERNMENT COLLEGE
1.2 Address Line 1	AKKOTTUPARA
Address Line 2	NEDUMANGAD
City/Town	THIRUVANANTHAPURAM
State	KERALA
Pin Code	695541
Institution e-mail address	<a href="mailto:govt.collegenedumangad@yahoo.com">govt.collegenedumangad@yahoo.com</a>
Contact Nos.	+91 4722812287
Name of the Head of the Institution:	DR. V. VIJAYAN
Tel. No. with STD Code:	+91 4722812287
Mobile:	+91 8547232078

Name of the IQAC Co-ordinator:

DR. ANZER. R N

Mobile:

+91 94477304368

IQAC e-mail address:

[iqacgcndd@gmail.com](mailto:iqacgcndd@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879) - KLCOGN1771

OR

1.4 NAAC Executive Committee No. &amp; Date:

EC(SC)/01/A&amp;A/065 dated 05-05-2014

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.5 Website address:

<http://www.gcn.ac.in>

Web-link of the AQAR:

<http://www.gcn.ac.in/IQAC/AQAR/AQAR 2014-15.doc>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.28	2014	5 Years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

12/06/2013

1.8 AQAR for the year (for example 2010-11)

2014 - 15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)  
 ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF KERALA  
THIRUVANANTHAPURAM

## 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other ( <i>Specify</i> )	No
UGC-COP Programmes	No		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	NA
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	0
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Promoting and facilitating good teaching-learning practices.
- Conducted Workshops and National Seminars as part of Faculty Development
- Provided necessary support mechanisms regarding UGC sponsored major/minor research projects.
- Modernizing class room facilities
- Conducts an Orientation Programme for the First Year Degree students, to familiarise them with the various activities of the college.
- Empowering the students for obtaining employment
- Supporting PG departments for coaching classes for NET/JRF exams
- Effective implementation of WWS, ASAP and SSP Programmes
- Active involvement in preparing fund proposals and other important decision making processes.
- Centralized mechanism for assessment of teachers by students.
- Implementation of remedial coaching
- Organize clubs and cells activities
- Overall quality improvement of the college

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1 Organising National seminar by all major departments 2.Organising Work shops 3. Purchase books and reference books for the library 4.Bar coding books in the library 5. Complete extension activities like sahapadikkoru veedu 6. Organise Alumini meeting 7.Developing parking space for students and staff 8.Modernising Computer lab, library, Edusat 9. Starting new UG and PG courses	Was able to fulfil Plan of action for the year

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

The AQAR was placed in the College Council. The Council entrusted all HODs to verify the report and point out corrections if any. They were also requested to put forward suggestions for quality improvement in the next year. The council on another sitting approved the corrected report.

**Part – B****Criterion – I****1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	<b>02</b>	0	0	0
UG	<b>06</b>	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	<b>01</b>	0	0	0
Certificate	<b>02</b>	0	0	0
Others	0	0	0	0
<b>Total</b>	<b>11</b>	0	0	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

The curriculum followed is a career related Choice Based Credit System. In the fifth semester students have given an opportunity to select an open course according to their own interest. And in the sixth semester students have given an elective option also.



(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	8 (6 UG & 2 PG)
Trimester	0
Annual	0

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, The University have made period revision of courses in every three years. This year, the syllabus of BSc (Physics and Computer Application) program is revised.
- One teacher from the department of Malayalam worked as the member of the Board of Studies.
- New syllabus implemented with the objective of equipping the students to cope up with the emerging trend and challenges in the industrial and business world

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	30	26	0	0	4

2.2 No. of permanent faculty with Ph.D. 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during theyear	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	19	6	0	0	0	0	2	0	17	4

2.4 No. of Guest and Visiting faculty and Temporary faculty 10 0 1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	14	43	7
Presented papers	5	29	6
Resource Persons	0	8	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Final year class room is equipped with mounted LCD projector and the department have one handy projector. With the help of these projectors, most of the classes are been engaged with presentations.

- All the faculty members of various departments are encouraged to participate in National/International Conferences, Seminars, Training Programs, and also to organize National/International Conferences.
- Staffs are encouraged to pursue Ph.D programs and also to take up the research work individually or in collaboration with other Institutions or research organisations
- BLOG – MALAYALAM: The department of Malayalam started a blog, named MALAYALAVIBHAGAM(gcnmalayalam.blogspot.com) to provide an outlet for the creative imagination of the Faculty Members and Students. It serves as an interactive, informal platform to post and comment. Besides forming an informal feedback for improvement, it becomes an instructional resource for students.
- By conducting lecture series on various topics, arranging field visits including tribal visits and by engaging U G classes by P G students on special occasions, we could impart theoretical and practical knowledge to students.

2.7 Total No. of actual teaching days during this academic year

175
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, on-line Multiple Choice Questions)

As a College affiliated to University of Kerala, End Semester Examinations are been conducted by the University itself and the evaluation process followed is double valuation for PG.

The answer sheets of internal examinations are distributed to the students and any grievances are redressed by the concerned department.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus developments member of Board of Study/Faculty/ Curriculum Development workshop

3
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2.10 Average percentage of attendance of students

92%
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## 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Economics	49	0	88	8	0	96
BA Malayalam	27	4	96	0	0	100
BA History	60	7	17	23	33	80
BSc Mathematics	28	7.14	35.71	17.85	32.14	92.85
BSc PCA	26	5	17	3	0	96.2
B Com	61	55	30	7	3	95
MA History	19	10.52	31.57	31.57	26.31	100
M Com	18	70	10	9	0	89

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes:

- The resolutions of IQAC are notified by the officials for action/implementation.
- IQAC collects all abstracts of presentation made by the faculty members
- IQAC documents of various programmes / activities leading to quality improvement.
- IQAC also encouraged faculties to participate in seminars, conference, FDP etc., and gain vastly in their domain knowledge.
- IQAC insists to maintain Teachers Diary - All Teachers
- IQAC prepares academic plan every year - All Departments (Every year)

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	2
HRD programmes	1
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	19
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	3
Others	5+1

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	1	0	1
Technical Staff	0	0	0	0

**Criterion – III****3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- IQAC provides support for the faculty to apply for various major and minor projects
- IQAC extends support for the faculty to avail FIP
- IQAC gives support to organise seminars and workshops
- IQAC ensures the purchase of journals and reference books that facilitate research.
- IQAC encourages faculty to register for PhD

**3.2 Details regarding major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	2	0
Outlay in Rs. Lakhs	0	0	14 lakhs	0

**3.3 Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	1	0	1	0
Outlay in Rs. Lakhs	75000	0	1,50,000	0

**3.4 Details on research publications**

	International	National	Others
Peer Review Journals	5	11	0
Non-Peer Review Journals	0	0	4
e-Journals	0	0	0
Conference proceedings	1	3	0

## 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	2	UGC	12 lakhs	4.80 lakhs
Minor Projects	1	UGC	2,25,000	75,000
Interdisciplinary Projects	0		0	0
Industry sponsored	0		0	0
Projects sponsored by the University/ College	0		0	0
Students research projects (other than compulsory by the University)	0		0	0
Any other(Specify)	0		0	0
Total	3		14,25,000	5,55,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Book

ii) Without ISBN No.

## 3.8 No. of University Departments receiving funds from - NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	5	0	0	0
Sponsoring agencies	0	Govt. of Kerala	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons: 08

3.13 No. of collaboration International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	01
Commercialised	Applied	0
	Granted	0

- Ceramic Filled Fluoropolymer Compositions, Methods and Applications thereof  
**S.Rajesh, K.P. Murali, R.Ratheesh, US Patent 2014 (US9455064 B2)**



3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	01	0	0	0

- KSCSTE(Kerala State Council for Science, Technology and Environment)- Young Scientist Fellowship 2014

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SR  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

## 3.24 No. of Awards won in NCC:

		University level	<input type="text"/>	State level	<input type="text"/>
National level	International level		<input type="text"/>		<input type="text"/>

## 3.25 No. of Extension activities organized

		University forum	<input type="text"/>	College forum	<input type="text" value="9"/>
NCC	<input type="text"/>	NSS	<input type="text" value="55"/>	Any other	<input type="text"/>

## 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Paddy Cultivation: Our N. S. S. Union has adopted 2 acre of barren land in Karipoor village and we have started rice cultivation with the help of villagers. We have polished and graded the raw rice and packed it in packets. Distributed it among the villagers.
2. Vegetable Cultivation: We have started Vegetable Cultivation in college campus nearby in 2 acres. The main crops include Amaranths, Ladies finger, Spinach, cucumber etc. We have used only organic manure and also we got remarkable result from vegetable cultivation.
3. House Maintenance: Our unit repaired one house to the adopted village resident, Saranya. G. S
4. NATTIKA: Conducted "Nadakakala, Nattika" (Training of Drama) with the co-operation of State Youths Welfare Board. Our 15 NSS volunteers represents the Thiruvananthapuram District in the Kerala State Drama Fest.
5. Assam Mega Camp: Dr. ANZER. R. N. was the team leader of Kerala contingent in the National Camp conducted in Assam Mega Camp conducted from Jan 19 to Jan 31, 2015 at the Majuli- Assam. Kerala Team got special Appreciation from the organization of National Mega Camp.
6. Toilet Construction: Constructed 1 toilet in the adopted village. (Aakootupara Colony)
7. E- Jalakam Book: Printed and circulated E- Jalakam Book to the Aakootupara Ward in the Nedumangad Municipality and provided awareness classes to the rural people. 130 participated.
8. Waiting Shed: N. S.S Volunteers constructed waiting shed in the Valicode Junction in the Nedumangad College route.

9. Tree Plantation: N. S. S Volunteers planted 124 trees in the town ward of Nedumangad Municipality. (Chairperson ward)
10. Book Binding: Our units repaired and binded 535 books in the college libraries.
11. AIDS Awareness Rally: AIDS Awareness Rally conducted in the World AIDS Day.
12. Waste Composite Rings: Volunteers constructed “Waste Composite Rings” in the Important places in the College Campus.
13. Old age Home visit: Visited old age Homes in the Pazhakutty Tripatham and Spent one day with them.
14. Mega Cleaning: Our NSS units conducted a Mega Clean work in the Kerala University Office Campus with the help of 85 volunteers.
15. National Seminar- Mahatma Gandhi and Youth: 56 Volunteers participated in the National Seminar on the topic “Mahatma Gandhi and Youth” organized by N.S.S Kerala University.
16. National Seminar- Anti –Drug Campaign: Conducted a “National Seminar in the topic “Anti –Drug Campaign” with the support of Association Kerala Excise Staff and Kerala Kaumudi Newspaper.
17. TOT Training: Programme officer attended “TOT” Training (One week) on the topic “Employability Skill” conducted by N.S. S regional Office, Thiruvananthapuram.
18. Workshop: Attended one week workshop on the topic “Disaster Management” conducted by Academic Staff College, Thiruvananthapuram. DawdanYogana. Attended a training on the topic “DawdanYogana” conducted by Suchithra Mission, Thiruvananthapuram.
19. N.S.S calendar: Constructed “N.S.S calendar 2015” and distributed to all Students and to people in the adopted Village.
20. Food packet distribution: Our Volunteers Collected and distributed “Food packets” (2250 kits) to the patients of Taluk Hospital Nedumangad in every Tuesday of each week.
21. Workshop - Legal Literacy: Attended one day workshop on the topic “Legal Literacy” conducted by Dept. of Law, Kerala University.
22. Palliative Care: Our 106 Students participated in the Kanakakunnu palace conducted by Alpha Paliative Care Unit Kasarkode.
23. Short film and Documentary Competition: Our 93 NSS volunteers participated and presented various topics in the “Short film and Documentary Competition” organized by Kerala State Youth Welfare Board.
24. Onasadhya: A special “onasadhya” was arranged for the: KeralaVesham” Volunteers actively engaged in the traditional games and speech competition.
25. School kit distribution: We distributed books and all other study materials to the Students in the Kottoor Settlement Colony.

26. Seminar- energy conservation: A Seminar on energy conservations was organized by the NSS units. The class was led by Dr. Binoy, the Head of Physics, Womens College Trivandrum.
27. Blood donation camp: We arranged the 2 blood donation camp if this academic year. 112students donate their blood to the blood bank group (RRC)
28. Manuscript magazine: The manuscript magazine was regulated during the year. About the students expressed their literacy and cultural outthrursts. The magazine was released by our principal.
29. Learning camp: NSS Programme officers and selected volunteers have been working as a Learning camp to impart important information to all the students and the Public regarding career guidance. Higher Education, online admissions, PSC online applications, scholarships, Enrolment of Electoral roll etc.
30. Plastic free campaign: Plastic 200 NSS volunteers participated in the plastic free campaign on June 2014. They collected the plastic over the debris to the plastic collectors and placed the “plastic free campus” display board in many parts of the campus.
31. Green Campus Clean Campus: As part of declaring Zero waste campus all the NSS volunteers participated in the cleaning programme of the campus on 06.07.2014, the waste materials were collected separately as bio-degradable and non-biodegradable and installed display boards bearing the writings “green Campus Clean Campus”, “Zero waste campus”, “Plastic Free Campus” etc at various places on the campus.
32. Zero waste campus: This was one of the important announcement in this academic year. The principal announced that bringing lunch in packets should be avoided in the college in order to maintain the college as zero waste campus. Instead students can bring lunch in tiffin carrier.
33. Fashion designing: NSS Volunteers got training for making different items in various fashions with variety of materials. Now the Volunteers made their own jewels at cheapest rates and selling in campus. They are raising additional fund for NSS activities.
34. Fabric painting: Training on Fabric painting was conducted. The painting materials including cloth pieces were distributed.
35. State level Seminar: N. S. S have conducted State level Seminar on “World environmental day” in association with “Kallingal Bajaj” and “Police Association”. NSS Planted 175 sampling in and around the campus. The Principal inaugurated the function. In afternoon the campus was cleaned and made bed for vegetable planting on all working days in the evening students engaged themselves in watering and measuring the field.
36. Cultivation of crops and Vegetables: New field was set for the cultivation of the crops and planted 50 plantation saplings and sowed reeds of tomato, spinach, ladies finger, cucumber etc.
37. Blood donation- awareness: Distribute leaflets to all students of the college to aware the need and rules of blood donation.

38. International Day against abusement: In connection with International Day against abuse volunteers displayed postures regarding the effects of drug abuse in and around the campus.
39. Local Road: Construction of road in the Vencode Junction with the help of local Arts and sports club.
40. Medical camps: 2 Medical camps conducted during this year. (240 participants)
41. Environmental protection programme: Conducted a seminar on the topic “Environmental protections” with help of Kallingal Bajaj and Police Association of Nedumangad.
42. Mega Campaign: Our units arranged a Mega Campaign in the adopted village on the topic “Prime Ministers” DandanYojana” Programme.
43. Socio Economic SURVEY: We have conducted a Socio Economic SURVEY in the “Koppam Colony in the Nedunmangad Municipality.
44. Cultural Programme: Our Volunteers participated and presented various Cultural Programmes conducted by Nedumangad Municipality as a part of upgradation of Municipality.
45. Free tuition programme: We have arranged “Free tuition programme” in the one ward of Nedumangad Municipality.
46. Orientation: Conducted an orientation for all first year students in the College.
47. Electoral roll: Our units arranged all facility for in rolling the names in the Electoral roll of government.
48. Plantation programmes: 4 plantation programmes conducted during this year.
49. Adventure Camp: Our one Volunteer participated in the Adventure Camp Manali in the year 2014 and 2 volunteers participated in the year 2013.
50. NSS MEGA CAMP: Two volunteers participated in NSS MEGA CAMP Assam in the year 2015.
51. PRD Camp: Three students participated in the PRD Camp in the year 2014-15.

**Criterion – IV**  
**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.84 Acres	0		7.84 Acres
Class rooms	24	0		24
Laboratories	02	0		02
Seminar Halls	02	0		02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Digitalized Central Library
- Administrative section is completely Computerised.
- High speed internet connectivity installed
- PG and UG admission Process are completely through online.
- Salary of teaching and non-teaching staff is processed online through SPARK.
- Biometric Attendance implemented
- Scholarships, e-grants etc. are done online.
- E-reference facility
- New High-speed Broadband internet connectivity installed in all the Departments
- CCTV cameras installed in library and Examination halls

## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18508	2849018	1688	504162	20146	3353180
Reference Books	685	487600	102	81600	787	569200
e-Books						
Journals	54		5		59	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	17				06	12	
Added	27	21				02	04	
Total	62	37				08	16	

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- CCEK: Centre for Continuing Education, Kerala sub-centre started in the year 2014 and we were able to start two batches for Diploma in Computer Application (DCA) Course. This course having 6 months duration and it is approved by Government of Kerala for appointments through Kerala PSC. Out of the 60 students joined 27 successfully completed the course.

## 4.6 Amount spent on maintenance in lakhs :

i) ICT	1,49,958
ii) Campus Infrastructure and facilities	84,586
iii) Equipments	6,02,615
iv) Others	0
<b>Total :</b>	<b>8,37,159</b>

## Criterion – V

### 5. Student Support and Progression

#### .1 Contribution of IQAC in enhancing awareness about Student Support Services

- Conducted student induction programme at the beginning of each semester
- Conducted anti-ragging/Anti-sexual harassment awareness classes
- Organised Expert lectures on career guidance
- Regular PTA meetings are held
- Collected Feedback from stakeholders
- Monitored student support programmes like WWW,SSP, Remedial Coaching and Entry into services effectively.

1. **ASAP:** To address the concern of the growing educated-unemployment rates of the State, the SSDP or State Skill Development Project was enacted, in the year 2012. This was following the realization that Kerala has the human resource and the potential to soar up to become a radial point for skilled manpower to the world by virtue of its demographic dividend. SSDP involves the participation of industries and training partners to execute the project tactically branched into two, ASAP (Additional Skill Acquisition Programme) and ASEP (Additional Skills Enhancement Programme). ASAP, under the General and Higher Education Departments, works on the preventive side by training Higher Secondary and Graduate students, offering skill courses to students in need of immediate employment. ASEP, under the Department of Labour, on the curative side offers enhancement training to educated unemployed youth. Funded by ADB, ASAP has now spread out into 1052 educational institutions across the state, offering 83 courses from 24 sectors, and is expanding skill training services to all age groups through the innovative idea of Community Skill Parks.

ASAP offers varied skill sets to the first year higher secondary/ vocational higher secondary/ undergraduate students through its foundation module and skill training program.

The 180 hrs long foundation module delivers communicative skills and basics of IT. Skill course training of 120 – 250 hrs is carried out at various Skill Development Centres across the state. Apart from communicative and industrial skills, the specially designed curriculum also emphasise on improving soft skills , life skills, communication skills, analytical skills of the students.

The ASAP program at our college was launched on 06.03.2013 by Sri.Palode Ravi, MLA. ASAP classes are conducted in every working day from 9 am to 10 am and also in some Saturdays, if necessary.



## .1 Efforts made by the institution for tracking the progression

**Remedial Coaching:** Under the 12th plan UGC has sanctioned Rs 200000 to conduct remedial coaching for SC/ST/OBC students which is duly completed by the college and utilisation certificate is sent to the UGC. This programme was find extremely beneficial for our students and we wanted to continue this programme even though no further amount is sanctioned under this head for our college. In the academic year 2014-15, each department identified students who need additional assistance and they were given coaching after regular class hours. Details of the students who attended the programme, their attendance statement and result details are kept in the concerned department.

## 5.3 (a) Total Number of students

(b) No. of students outside the state (c) No. of international students 

No	%
288	30

Men

No	%
702	70

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
442	161	38	341	4	986	444	163	41	336	6	990

Demand ratio 1:34

Dropout %: 1.3% + 5%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for Competitive Exams: Majority of the students of our college pertained to low income group and finding a job with regular income is one of their priorities. Our college conducts coaching classes regularly that helps a number of students to enter into various government and other services. During 2014-15 fifty hours of coaching classes were conducted focussing mainly on Mathematics, Mental ability, English and General Knowledge.

No. of students beneficiaries 

## 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE    
 IAS/IPS etc  State PSC  UPSC  Others

## 5.6 Details of student counselling and career guidance

- A student counselling and career guidance cell functions in the college.
- Informal guidance and counselling by the class tutors
- Organised counselling and career guidance classes for students and parents at the beginning of the course.
- Organised counselling sessions for students
- On psychological, emotional and social well being.
- Meet with expert alumina - organised meeting with expert alumnae who attained great careers

No. of students benefitted

250

**ED Club:**

ED Club of Govt. College Nedumangad organised a Training Programme On “Photo Frame” in the year 2015. The Training Programme was inaugurated by Smt.Krishnaveni, HOD of Commerce , Govt. College Nedumangad, Trivandrum.

Sree Mubaraq, was trainer for the programme. 3 types of Photo Frame were taught. More than fifty students were participated in the training programme.

**Walk With a Scholar:**

Walk With a Scholar (WWS) scheme proposes to arrange specialized mentoring programs for students in Under Graduate Programs in Arts, Science and Commerce and to provide necessary orientation to prepare for employment or necessary guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a ‘Guide’ and ‘Friend’

The initial works of the programme were started in the last week of November, 2012. The College Council selected Dr. L. ALEX, Asst. Professor of Malayalam as the college level coordinator. A notice was served and a briefing of the programme has been done by the Coordinator in all the first semester under-graduate classes. As much as 30 students from different disciplines were registered. The programme is aimed to provide necessary orientation, guidance and motivation to the students so as to enrich their talents for higher studies and better employment. Its target is to develop certain generic skills, non-technical competencies, attitudes and behaviors that contribute to a person’s sense of self and personal well-being. The programme is designed in such a manner as to inculcate the potential skills and capabilities of the students. Sessions were arranged on Saturdays and Holidays without affecting the normal academic routine of the students and the college.

Students were allotted to external mentors in the same manner as in the case of internal mentoring. Persons with proven expertise in career guidance, soft skills development, communicative skills, and various competitive examinations were selected as external mentors.

Name of External Mentors and Area Selected for Mentoring:

1. Achuth Sankar . S. Nair, Head of the Department, Department of BioInformatics, University of Kerala, Kariavattom,

- Area selected for Mentoring: Personality Development, Methodology of Learning and Information Technology.

2. Nazarudeen. E, Advocate, Kerala Administrative Tribunal, Vanchiyoor, Thiruvananthapuram.

- Area selected for Mentoring: Human Rights and Importance of Advocacy.

3. K.M. Venugopal, Chief Sub Editor, Bhasha Poshini, Malayala Manorama, Kottayam.

- Area selected for Mentoring: Fine tuning Creative potential of the Students.

4. Justine Padamadan, Clinical Psychologist, Jubilee Hospital, Palayam, Thiruvananthapuram.

- Area selected for Mentoring: Quality of Life, Motivation, Study Habit and Stress Management.

5. Amrida G. S, District Welfare Fund Inspector, KTWFFB, Pathanamthitta.

- Area selected for Mentoring: Helping individuals to develop and strengthen the Personality.

6. Chandrabose. R, Asst. Professor, Dept. of Malayalam, University College, Thiruvananthapuram. (Former Sub-Editor of Mathrubhumi Daily)

- Area selected for Mentoring: Media Studies especially Print media, Reporting and Editing.

7. Ashish Martin Tom, Asst. Professor, Dept. of English, D.B. College, Thalayolaparambu.

- Area selected for Mentoring: Civil Orientation

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	50	4	0

## 5.8 Details of gender sensitization programmes

- Women's Day celebration
- Functioning a Women's Grievance Redressal Cell
- For the safety of women, good gym facility provided.
- Counselling
- Ladies Waiting room

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sport: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

**Team Achievement:** Kho- Kho team (Men) won fourth position in the Kerala University Inter collegiate Kho Kho Championship.

### Individual Achievement

- Anoop U.S (III BA History) and Sajith.S represented Kerala University
- Kho-Kho team and secured 3 rd position in All-India Interuniversity Kho-Kho championship.
- Amita Reghu (I BA Malayalam) was selected for the Kerala team coaching camp of the national games organized by Kerala, she also participated All India

### Inter University Championship.

- Prem chand S.B (1 Bcom) represented Kerala university Ball Badminton team and participated in the South Zone Interuniversity Championship.
- Sarang P won silver medal in Kerala State Ball Badminton Championship.
- Anjana P.R of (111 BA Economics) and Muhammed Shajahan (1Bsc) have participated in the All India Interuniversity Taekwondo and Soft ball championship respectively.

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	30	2,92,100
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- The College Union has implemented a unique humanitarian programme titled 'Thanal' in the college. Under this scheme, students visit 'Thrippadam', an old age home located near the college, every week, on Fridays. The old age home has about 80 inmates. Lunch packets are collected from students of our college and are distributed to the inmates of 'Thrippadam' during the weekly visit. Every year, the College Union conducts its Onam Celebrations at 'Thrippadam.' They distribute 'Onakkodi' (new dress) to the inmates and they also give them a traditional 'sadya'(feast). Various cultural programmes of students are also held in this occasion.
- Students cleaned the college campus and participated in the seminar organised on June 5, World Environment Day.
- Jigi, student of Dept. of Economics was selected as the best NSS volunteer at the university level.
- Students actively participated in the Independence Day and Republic Day celebrations held in the college campus.
- Campus Cleaning Week was organised in association with Gandhi Jayanthi celebrations
- 'SahapaatikkoruVeedu' (home for a classmate) was launched by the NSS unit of our college. The students collected donations from within and outside the college. There was active participation of students in the construction of the house. The work was completed within a year and the key of the house was handed over to the beneficiary student.
- Film festival was organised by the College Union. Both art films and commercial films were screened.
- Sports Day was held in the college. Competitions were organised for both indoor and outdoor games. Prizes were distributed to the winners.

- The College Union organised Arts Festival. Both on stage and off-stage competitions were held for students at departmental level. The fest started with a procession led by the Principal, staff, PTA members and Union members. There was enthusiastic participation of students from all departments. Trophies and medals were presented to the winners.
- NSS volunteers undertook organic rice cultivation in a three-acre barren land in Karipur near Nedumangad. After harvest, the rice was distributed to the poor people in the locality.
- Students actively participated in the AIDS awareness programmes held on December 1, World Aids Day.
- There was active participation of students in sports also. Anoop. U.S and Sajith. S secured third position in All India Inter- University Kho-Kho championship. Sarang. P won silver medal in Kerala State Ball Badminton Championship.
- The College Union organised a Mega Fest titled ‘Kannimanga’ from 20/03/2015 to 23/03/2015. It included programmes like food fest and mehndi fest. There was an enthusiastic participation of students in all the programmes.
- Our unit of NSS repaired one house to the adopted village resident, Saranya. G.S
- N.S.S Volunteers constructed waiting shed in the Valicode Junction in the Nedumangad College route.
- Our NSS units conducted a Mega Clean work in the Kerala University Office Campus with the help of 85 volunteers.
- Our NSS Volunteers Collected and distributed “Food packets” (2250 kits) to the patients of Taluk Hospital Nedumangad in every Tuesday of each week.
- NSS distributed books and all other study materials to the Students in the Kottoor Settlement Colony.
- NSS arranged the 2 blood donation camp if this academic year. 112 students donate their blood to the blood bank group (RRC)
- NSS have arranged “Free tuition programme” in the one ward of Nedumangad Municipality.
- NSS volunteers of our college were part of the Kerala contingent, which represented the state in the National Camp held at Majuli, in Assam.

### 5.13 Major grievances of students (if any) redressed:

Grievances	Redressed
<ol style="list-style-type: none"> <li>1. Lack of lights and fans in the class rooms</li> <li>2. Lack of computers and internet</li> <li>3. Lack of parking space</li> </ol>	<ol style="list-style-type: none"> <li>1. Lights and fans provided</li> <li>2. New computers and internet connections are provided</li> <li>3. New parking space provided</li> </ol>

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

The institution being located in a rural area, the mission of the institution is to impart education to the rural youth and empower them.

**‘Education for social transformation’ -  
“Be the change you wish to see in the world”**

**Vision:** The college aims to be a centre for excellence creating free thinking, intellectually alive, emotionally balanced, socially committed, morally upright inspired global citizens, upholding values of humanism, secularism and national integration.

**Mission:** Our mission is to impart globally relevant quality education to all deserving sections of the society, moulding them into enlightened, efficient, competent leaders, capable of facing challenges of life, championing the cause of truth, justice and freedom. We believe in creating an academic space where we can ignite the minds of the students to think creatively and critically to enhance quality of thoughts and values that govern social life.

6.2 Does the Institution has a management Information System Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

One faculty of the Department of Computer Science is serving as Chairman, Board of Studies in Computer Science (Pass) of this University. So the department actively involved in the framing up of the new syllabus and contributed much for the evolvement of the new syllabus.

One faculty from department of economics participated in syllabus revision workshop of UoK

#### 6.3.2 Teaching and Learning

- The department had given more emphasis on transcending the curriculum by means of interactive class room lectures, individual assignments, lecture notes and regular test papers. Slow learner are been given extra coaching by state government funding through the SSP (Scholar Support Program). Occasionally bright students are asked to take seminars to supplement their capability.
- Academic calendar ensures clarity, co-ordination, planning and distribution of classes properly.

- College has well equipped Laboratories according to syllabus
- Digitalised learning techniques; direct learning experience through field trips, visit to historical sites.
- Peer to peer teaching
- Invited lectures

### 6.3.3 Examination and Evaluation

For every course, at least two test papers are been conducted apart from the regular module tests. The examination committee is in charge of the conduct of the examinations. The valued answer scripts of all tests were given back within two weeks after the conduct of the exams. Semester PTA meetings are organised for each class to analyse their performance.

- Mentors will track out the Academic Progress of each Student.
- Regular Counselling and inform the progress of their children to parents.
- Conducting open books examinations and self-evaluation of answer script

### 6.3.4 Research and Development

- Faculty of the Department of Computer Science is having guideship at Bharatiar University, Coimbatore and MG University Kottayam. Regular publication are been brought out under his guidance.
- Every department has a collection of research journals
- The Institution makes all necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects
- Conferences and Seminars are organised by the Departments to attract researchers of eminence to visit the campus and interact with teachers and students
- Faculty members are encouraged for Paper presentations/publications in different International and National Conferences and paid leave is allowed for the same.
- Encouraging Publication by faculty in different International and National refereed journals, books, articles in edited volumes, seminar proceedings etc.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- More than 20 computers were installed in the college during the academic year.
- Every final year and PG Class rooms are provided with one LED projector
- Generator has been installed – as strategized by the IQAC so that research and teaching can proceed uninterrupted

### 6.3.6 Human Resource Management

### 6.3.7 Faculty and Staff recruitment

- As per the rules and regulations of the affiliating University and Government of Kerala by the Kerala Public Service Commission (KPSC)



## 6.3.8 Industry Interaction / Collaboration

- Students visit industrial establishments as a part of their academic programme

## 6.3.9 Admission of Students

- As specified by the University and the Government of Kerala

## 6.4 Welfare schemes for

Teaching	Canteen, Co-operative Society, Health Club, Ladies room, Drinking water, Staff recreation club
Non-teaching	Canteen, Co-operative Society, Health Club, ladies Centre, Drinking water etc
Students	Canteen, Co-operative Society, Play ground, Multi-gym, ladies Centre. Drinking water etc

## 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	Department of Collegiate Education & AG	Yes	Planning Board

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No For PG Programmes Yes  No 

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University extends support for the affiliated college to get accredited by NAAC
- New courses are recommended by the University

6.11 Activities and support from the Alumni Association

- Alumni regularly visit their respective departments and motivate the students

6.12 Activities and support from the Parent – Teacher Association

- Funding for all development activities (white boards, Drinking Water)
- Financial support for economically weaker students
- Funding to provide salary to guest lecturers (in advance )
- Support the fine arts and sports teams of the college.
- The performance of the students in the internal examinations is communicated to the parents.

6.13 Development programmes for support staff

- One day workshop on MOODLE is organized for teachers by Dept. of Computer Science (IT Club) in association with ICT Academy, Govt. of Kerala On 10.03.2017
- One day workshop on Linux is organized for non-teaching staffs by Dept. of Computer Science (IT Club) in association with ICT Academy, Govt. of Kerala On 11.03.2017

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Lights & fans are switched off when not required.
- Air-Conditioners are used only at essential places.
- Underground power cables are used to minimize losses.
- Electronic chocks are used in small rooms & corridors along with tube lights.
- Classrooms & labs are designed in such a way to get natural lighting & good ventilation
- Tobacco free Campus
- To make the Campus Greenery large number of trees are planted

- Parking facilities are ear marks for students & Staff
- N. S. S Volunteers planted 124 trees in the town ward of Nedumangad Municipality. (Chairperson ward)
- Constructed “Waste Composite Rings” in the Important places in the College Campus.
- **Seminar- energy conservation:** A Seminar on energy conservations was organized by the NSS units. The class was led by Dr.Binoy, the Head of Physics, Womens College Trivandrum.
- **Plastic free campaign:** Plastic 200 volunteers participated in the plastic free campaign on June 2014. They collected the plastic over the debris to the plastic collectors and placed the “plastic free campus” display board in many parts of the campus.
- **Green Campus Clean Campus:** As part of declaring Zero waste campus all the NSS volunteers participated in the cleaning programme of the campus on 06.07.2014, the waste materials were collected separately as bio-degradable and non-biodegradable and installed display boards bearing the writings “green Campus Clean Campus”, “Zero waste campus”, “Plastic Free Campus” etc at various places on the campus.
- **Zero waste campus:** This was one of the important announcement in this academic year. The principal announced that bringing lunch in packets should be avoided in the college in order to maintain the college as zero waste campus. Instead students can bring lunch in tiffin carrier.
- **Environmental protection programme:** Conducted a seminar on the topic “Environmental protections” with help of Kallingal Bajaj and Police Association of Nedumangad.
- **Plantation programmes:** Four plantation programmes conducted during this year.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Regular PTA meetings, conduct class tests in every month
- Discussing student problems with leaders of student organizations in order to create an atmosphere of student harmony in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Collected feedback from stake holders
- Analysed student evaluation of teachers
- Implemented centralised attendance management system effectively
- Conducted seminars and workshops
- Stream lined plan for next academic year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Lending a Helping Hand:-** Extension Activity at the Old age Home ‘Thrippadam’ Thanal, a unique humanitarian programme undertaken by the students of the college. Under this programme, students of the college collect food packets from the students and supply them to an old age home ‘Thrippadam’.
- **Merit Day** - Inspire students and teachers for greater achievements  
*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Plastic free green campus
- Students were asked to participate in all environment awareness programmes and observe environment day in the college.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### **Strengths**

- Dedicated and highly qualified staff
- Sound Infrastructure with potentials for further development
- Various Scholarships to a large number of students.
- Community extension programmes
- Support programmes for learners like ASAP, SSP, WWS
- Well-equipped labs
- Strong support staff

### **Weakness**

- Slow progress in identifying funding agencies for research & consultancy Project.
- Insufficient strength in Post Graduate programme
- Research opportunities of the institution need to be tapped further
- Consultancy expertise of the faculty couldn't exercised
- Difficult to get meritorious girl students due to locational disadvantage

### **Opportunities**

- Impart training to the students according to the skill potentials of the students and job market requirements of the time
- Collaborative ventures with industries and other institutions of higher learning and research

### **Challenges**

- Course design and curriculum development still remain as a dream

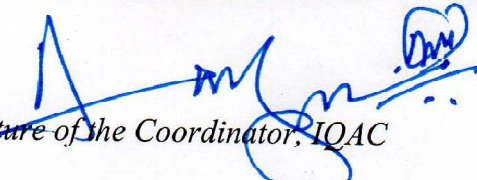
### **8.Plans of institution for next year**

- Conduct classes for the teachers on how to attain academic excellence
- Organising National seminar by all major departments
- Organising Work shops
- Purchase books and reference books for the library

- Bar coding books in the library
- Complete extension activities like sahapadikkoru veedu
- Organise Alumini meeting
- Developing parking space for students and staff
- Modernising Computer lab, library, Edusat
- Starting new UG and PG courses

Name : Dr. ANZER. RN

Name : Dr. MINI. I

  
Signature of the Coordinator, IQAC

  
Signature of the Chairperson, IQAC  
PRINCIPAL  
GOVERNMENT COLLEGE  
NEDUMANGAD



**Annexure I****Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

**Annexure II****BEST PRACTICE - 1****1. Title:**

**Lending a Helping Hand:-** Extension Activity at the Old age Home 'Thrippadam'

**2. Goal:**

- To empower students to respond proactively to social concerns
- To create a sense of social commitment towards marginalized and underprivileged
- To awaken the sense of social responsibility among students

**3. Context:**

- The College and the near by old age home is located in a remote hilly area.
- Majority of the tribal people located in the area are financially weak.
- Lack of Education, health facility and sanitation are some of the problem faced by the people of the locality.
- It is in these contexts that the extension activity done by the students of the college become relevant

**4. The Practice:**

The College Union has implemented a unique humanitarian programme titled 'Thanal' in the college. Under this scheme, students visit 'Thrippadam', an old age home located near the college, every week, on Fridays. The old age home has about 80 inmates. Lunch packets are collected from students of our college and are distributed to the inmates of 'Thrippadam' during the weekly visit. Every year, the College Union conducts its Onam Celebrations at 'Thrippadam.' They distribute 'Onakkodi' (new dress) to the inmates and they also give them a traditional 'sadya'(feast). Various cultural programmes of students are also held in this occasion.

**5. Evidence of success:**

- Improvement in physical and mental health of inmates
- Students home become more compassionate to the poor and needy.
- The activities at Thrippadam have made students less self-centred

**6. Problems Encountered and Resources Required:**

- Presently the Students are able to provide food packets only once in a week
- Students of the College are not able to offer more monetary help as the majority of the students are from low income group.
- Lack of funds is a major problem. Monetary aid from voluntary organizations and local authorities would go a long way in improving the extension activity programme.



## BEST PRACTICE – 2

### 1. Title of the programme:

MERIT DAY

### 2. Goal:

- Inspire students for greater achievements
- To acknowledge the merit of our students
- To acknowledge the contribution of former teachers and principals.

### 3. Context:

Acknowledging the achievement of students and honouring the contribution of teachers will create an academic ambience and enthusiasm for greater achievement for the college. It is in this context the college organises merit day every year distributing awards, endowments and cash prizes.

### 4. The practice:

The following awards were distributed at the function.

- **Sivasankara Pillai Memorial Endowment** by former principal prof. Asha for the Student who secures highest mark in History .core..for BA
- **Prof k Prema endowment** for student who secures highest mark in English.
- **Prof Sreekumari teacher endowment** By prof Sreekumari, former principal for the student who secures highest mark in physics core.
- **Prof Chandrika devi endowment** by former principal prof Chandrika devi, for the best out going student.
- **PTA Merit award** for students who secured highest merit in all UG & PG courses.
- **Special award** for achievements in sports & games for students and NSS volunteers.
- **Special award** for Teacher's achievements.

### 5. Evidence of success:

Achievements in academics by both students and faculty, achievements in sports as well as arts, state and national level recognition won by NSS and the increase in number of PhD holders and those who register for PhD bear witness to the success of the programme.

### 6. Problems Encountered and resources required:

There were no real hurdles in implementing this programme . Every one was volunteering in contributing endowments and cash Prizes.

**Annexure III****ACADEMIC CALENDAR****CALENDAR SHOWING ACADEMIC EVENTS OF FIRST DEGREE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER (CBCS) SYSTEM****FIRST SEMESTER**

30-06-2014	Commencement of Classes
18-07-2014	Last date of Registration for the Courses
19-08-2014	Last date for sending the list of Registered Students to the university
03-09-2014	Last date for allotting topics of Assignments / conduct of Seminars
<b>06-09-2014 to 15- 09-2014 Onam Holidays</b>	
17-09-2014	Last date for submission of Assignments / Conduct of Seminars
<b>01-10-2014 to 10-10-2014 conduct of test papers</b>	
01-10-2014	Publication of Notification for University Examinations (ESE)
15-10-2014	Last date of receipt of application for University Examinations without fine
17-10-2014	Publication of Results of First set of Test Papers
21-10-2014	Last date of receipt of applications for University Examinations with fine
27-10-2014	Last date of receipt of applications for University Examinations with Super fine
<b>10-11-2014 to 28-11-2014 End Semester evaluation (ESE)</b>	
12-11-2014	Last date for submission of results of continuous evaluation (CE) by teachers to the Head of the Departments
17-11-2014	Display of results of Continuous Evaluation (CE)
21-11-2014	Last date of submission of complaints if any, by Students to the Head of the Departments regarding Continuous Evaluation CE)
28-11-2014	Last date of receipt of Continuous Evaluation (CE) Results by the Controller of Examinations

**SECOND SEMESTER**

01-12-2014	Commencement of Classes
23-12-2014	Last date for allotting topics of Assignments / conduct of Seminars
01-03-2015	Last date for submission of Assignments / conduct of Seminars
16-03-2015	Last date for sending the list of Registered Students to the University
<b>01-04-2015 to 31-05-2015 Summer Vacation</b>	
<b>01-06-2015 to 10-06-2015 Conduct of Test Papers</b>	
15-06-2015	Publication of notification for University Examinations (ESE)
19-06-2015	Publication of Results of First set of Test Papers
24-06-2015	Last date of receipt of application for University Examinations without fine
30-06-2015	Last date of receipt of applications for university Examinations with fine
03-07-2015	Last date of receipt of applications for University Examinations with super fine
08-07-2015	Last date for submission of Results of Continuous Evaluation (CE) by teachers to the head of the departments
13-07-2015	Last date of submission of complaints if any, by Students to the Head of the Departments regarding Continuous Evaluation (CE)
16-07-2015	Display of results of Continuous Evaluation (CE)
<b>20-07-2015 to 31-07-2015 end semester evaluation (ESE)</b>	
31-07-2015	Last date of Receipt of Continuous Evaluation (CE) Results by the Controller of Examinations

### THIRD SEMESTER

29-07-2014	Commencement of Classes
04-08-2014	Last date of registration of the courses
03-09-2014	Last date for sending the list of registered students to the University
03-09-2014	Last date for allotting topics of Assignments / conduct of Seminars
<b>06-09-2014 to 15-09-2014 Onam Holidays</b>	
16-09-2014	Last date for submission of Assignments/ conduct of Seminars
15-10-2014	Publication of Notification for University Examination(ESE)
<b>20-10-2014 to 29-10-2014 Conduct of Test Papers</b>	
27-10-2014	Last date of Receipt of application for University Examinations without fine
<b>31-10-2014 Publication of Results of Test Papers</b>	
31-10-2014	Last date of receipt of applications for University Examinations with fine
04-11-2014	Last date for submission of results of Continuous Evaluation (CE) by teachers to the head of the departments
05-11-2014	Last date of receipt of applications for University Examinations with super fine
07-11-2014	Display of results of Continuous Evaluation (CE)
10-11-2014	Last date of submission of Complaints if any, by Students to the Head of the Departments regarding Continuous Evaluation (CE)
<b>12-11-2014 to 28-11-2014 End Semester Evaluation (ESE)</b>	
28-11-2014	Last date of receipt of Continuous Evaluation (CE) Results by the Controller of Examinations

**FOURTH SEMESTER**

18-12-2014	Commencement of Classes <b>20-12-2014 to 29-12-2014 Christmas Holidays</b>
30-12-2014	Last date for allotting topics of Assignments / conduct of Seminars
01-01-2015	Last date of registration of the courses
12-01-2015	Last date for submission of Assignments / conduct of Seminars
02-02-2015	Last date for sending the list of registered students to the University
09-03-2015	Publication of notification for University Examinations (ESE)
23-03-2015	Last date of receipt of application for University Examinations without fine
27-03- 2015	Last date of receipt of applications for University Examinations with fine
31-03-2015	Publication of results test papers
31-03-2015	Last date of receipt of applications for University Examinations with super fine
03-06-2015	Last date for submission of results of Continuous Evaluation (CE) by teachers to the Head of the Departments
08-06-2015	Display of results of Continuous Evaluation (CE)
11-06-2015	Last date of submission of complaints if any, by Students to the Head of the Departments regarding Continuous Evaluation (CE)
	<b>15-06-2015 to 30-06-2015 End Semester Evaluation (ESE)</b>
30-06-2015	Last date of receipt of Continuous Evaluation (CE) results by the Controller of Examinations

**FIFTH SEMESTER**

01-07-2014	Commencement of classes
18-07-2014	Last date of registration for the Courses
20-08-2014	Last date for sending the list of registered students to the University
01-09-2014	Last date for allotting topics of Assignments / Conduct of seminars
	<b>06-09-2014 to 15-09-2014 Onam Holidays</b>
16-09-2014	Last date for submission of Assignments / Conduct of Seminars
18-09-2014	Publication of notification for University Examinations (ESE)
22-09-2014	Last date of receipt of application for University Examinations without fine
29-09-2014	Last date of receipt of applications for University Examinations with fine
06-10-2014	Last date of receipt of applications for University Examinations with super fine
	<b>23-09-2015 to 30-09-2015 Conduct of Test Papers</b>
07-10-2014	Publication of results of Test Papers
16-10-2014	Last date for submission of results of Continuous Evaluation (CE) by teachers to the Head of the Departments
22-10-2014	Display of results of Continuous Evaluation (CE)
27-10-2014	Last date of submission of complaints if any, by students to the Head of the Departments regarding Continuous Evaluation (CE)
	<b>20-10-2015 to 06-11-2015 End Semester Evaluation (ESE)</b>
17-11-2014	Last date of receipt of Continuous Evaluation (CE) results by the Controller of Examinations

**SIXTH SEMESTER**

08-12-2014	Commencement of Classes
19-12-2014	Last date for allotting topics of Assignments/conduct of Seminars
	<b>20-12-2014 to 29-12-2014 Christmas Holidays</b>
19-12-2014	Last date of registration for the courses
30-12-2015	Last date for submission of Assignments/conduct of Seminars
19-01-2015	Conduct of first set of test papers to 28-01-2015
23-01-2015	Last date for sending the list of registered students to the University
06-02-2015	Publication of results of first set of test papers
02-03-2015	Publication of notification for university examinations (ESE)
	<b>02-03-2015 to 10-03-2015 conduct of second set of test papers</b>
10-03-2015	Last date of receipt of application for University Examinations without fine
16-03-2015	Last date of receipt of applications for University Examinations with fine
20-03-2015	Last date of receipt of applications for University Examinations with super fine
20-03-2015	Publication of results of second set of test papers
20-03-2015	Submission of project/dissertation
27-03-2015	Last date for submission of results of Continuous Evaluation (CE) by teachers to the Head of the Departments
31-03-2015	Display of results of continuous evaluation (CE)
	<b>06-04-2015 to 30-04-2015 end semester evaluation (ESE)</b>
06-04-2015	Last date of submission of complaints if any, by students to the Head of the Departments regarding Continuous Evaluation (CE)
30-04-2015	Last date of receipt of Continuous Evaluation (CE) results by the Controller of Examinations

## Annexure IV

### STUDENTS FEED BACK ON TEACHERS 2014 -15

	PARAMETERS	1	2	3	4	5
		Excellent	Good	Satisfactory	Poor	Very Poor
1	<b>Punctuality</b>	70	26	03	01	0
2	<b>Preparation and matter content</b>	71	23	04	02	0
3	<b>Presentation style</b>	70	24	05	01	0
4	<b>Classroom Interaction:</b>	73	21	05	01	0
5	<b>Commitment and Sincerity</b>	74	22	03	01	0
6	<b>General Awareness:</b>	70	23	06	01	0
7	<b>Respect for Student Opinion</b>	69	21	08	02	0
8	<b>Teacher – Student Relationship</b>	73	20	06	01	0
9	<b>How useful handouts and reading materials are</b>	77	16	06	01	0
10	<b>Orientation to Practical Problems</b>	70	22	06	02	0